

RED LAKE WATERSHED DISTRICT

April 13, 2023

9:00 a.m.

Agenda

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	March 23, 2023 Minutes	Action
	Financial Report dated April 12, 2023	Action
	Impoundment Update - Present Operation Status	Information
	Snow Survey as of April 6, 2023	Information
	League of Minnesota Cities-Insurance Policy Change of Agent	Info./Action
	Turtle Connection Cross Lakes, RLWD Project No. 114 Landowner Meeting	Information
	Pine Lake Project, RLWD Project No. 26B Phase 2 Box Culvert	Information
	Ring Dike Funding Fladeland Ring Dike, RLWD Project No. 129AX Beich Ring Dike, RLWD Project No. 129AY	Action Action
	Red Lake River 1W1P, RLWD Project No. 149-2022 Grant	Information
	Table Permits: No. 23021, Knute Knutson, Gervais Twp., Red Lake County No. 23022, Zavod Zuprod, Badger Twp., Polk County No. 23023, Erik Roed, Hill River Twp., Polk County No. 23024, Erik Roed, Hill River Twp., Polk County No. 23025, MnDOT, Polk County No. 23026, Pam Paradis, Poplar Twp., Red Lake County No. 23027, Brandon Maygra, Kertsonville Twp., Polk County No. 23028, Clearwater County Hwy. Dept., Leon Twp., Clw. Co. No. 23029, Richard Vraa, Goodridge Twp., Pennington Co. No. 23030, Kolstoe Farms, Garnes Twp., Red Lake County No. 23031, Curt Johnson, Star Township, Pennington County	Action
	Review of RLWD Employment Fringe Benefits-Insurance Active Date	Info./Action
	Pay Equity Compliance	Information

Staffing Update	Info./Action
Administrators Report	Information
Administrators Retirement Letter	Info./Action
Legal Counsel Update	Information
Managers' updates	Information
Adjourn	Action

UPCOMING MEETINGS

April 13, 2023	RLWD Board Meeting, 9:00 a.m.
April 17, 2023	Upper Lower Red Lake 1W1P Policy Committee Meeting, 1:30
April 18, 2023	RRWMB, Ada, 10:00 a.m.
April 21, 2023	Mud River Project Team meeting, 10:00 a.m.
April 27, 2023	RLWD Board Meeting, 9:00 a.m.
May 11, 2023	RLWD Board Meeting, 9:00 a.m.

DRAFT

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
March 23, 2023

Secretary, LeRoy Ose, called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present: Managers: Terry Sorenson, Tom Anderson, LeRoy Ose, and Allan Page. Absent: Managers Dale M. Nelson, Gene Tiedemann, and Brian Dwight. Staff Present: Myron Jesme, Tammy Audette, and Legal Counsel, Delray Sparby.

The Board reviewed the agenda. A motion was made by Page, seconded by Anderson, and passed by unanimous vote that the Board approve the agenda with the addition. Motion carried.

The Board reviewed the March 9, 2023, minutes. A motion by Page, seconded by Anderson, to approve the March 9, 2023, Board meeting as presented. Motion carried.

The Board reviewed the Financial Report dated March 22, 2023. Motion by Sorenson, seconded by Anderson, to approve the Financial Report dated March 22, 2023, as presented. Motion carried.

Administrator Jesme and Engineer Tony Nordby, Houston Engineering, Inc., discussed a Technical Memorandum, reviewing trigger elevations on the Elm Lake Project, RLWD Project No. 52. Jesme stated that a meeting was held with staff from the MnDNR and USFWS due to the potential flood forecast. Jesme stated that the MnDNR operates the Lost River Pool, RLWD Project No. 17, with the USFWS operating the Elm Lake Project, RLWD Project No. 52. Flows released from the Lost River Pool enter the Elm Lake Project, which outlets into the Thief River. According to the operating plan, in the event of an anticipated Spring flood with snowpack water content of 4 inches or more, the pools will be lowered to a level below maximum winter surface elevation to provide additional storage for Spring flood. Nordby developed a chart that was more user friendly, with less confusion for all agencies, along with changing the datum from 1929 datum to 1988 datum. Although the MnDNR and USFWS operate the structures, under flood situations the District can direct them to operate the gates. Discussion was held on the condition of the outlet structure on the Lost River Pool and the potential to replace the structure in the near future which will allow better options for operating in less than favorable winter conditions. Discussion was also had on potential funding options such as the Conservation Partners Grant provided by the MnDNR through their grants' programs. Jesme indicated that the USFWS is releasing water from the Farnes Pool/Elm Lake Project and at this point MnDNR is unable to open the structure on the Lost River Pool or pull stop logs due to ice and snow. Further investigation will be had with District and MnDNR staff to release water from the Lost River Pool.

The Board reviewed a proposal for the purchase of a Sonde in the amount of \$6,896.94 and two Van Dorn samplers in the amount of \$1,106.00 for the Thief River SWAG Project, RLWD Project No. 168A. Administrator Jesme stated that the Thief River SWAG grant provided by the

MPCA will pay for the purchase of the needed equipment. It was also mentioned that the Pennington SWCD will assist with retrieving water quality samples for the project. Motion by Sorenson, seconded by Page, to approve the purchase of a Sonde and two Van Dorn samplers, to be paid for by the Thief River SWAG Project, RLWD Project No. 168A. Motion carried.

Staff member Tammy Audette stated that the District received \$114,904.53 as reimbursement for Category C-Roads and Culverts from FEMA for damages during the 2022 Spring rain event. Additional reimbursements will be forthcoming.

Motion by Anderson, seconded by Page, to grant a one-year extension for RLWD Permit No. 22004, Burlington Northern Railroad. Motion carried.

Motion by Sorenson, seconded by Page, to grant a one-year extension for RLWD Permit No. 21045, Thief River Falls Regional Airport. Motion carried.

Motion by Anderson, seconded by Page, to table the following permits for further review: No. 22016, Blair Holthusen, River Falls Township, Pennington County; No. 22017, Rick and Lorae Roed, Hill River Township, Polk County; and No. 22018, Rick and Lorae Roed, King Township, Polk County. Motion carried.

Motion by Sorenson, seconded by Page, to approve the following permits with conditions stated on the permit: No. 22019, Beltrami County Highway Department, Benville Township; and No. 22020, Beltrami County Highway Department, Hines Township. Motion carried.

Administrator Jesme stated that the Red Lake WMA is in the process of updating their plan, and that Manager Dwight participated in their meeting.

Motion by Sorenson, seconded by Page, to accept the resignation of Staff member, Christina Traner (Slowinski). Motion carried. The Board thanked Traner for her years of service, wishing her well with her future endeavor.

Administrator Jesme stated that we have narrowed our search to three candidates for the Natural Resource position that will be vacant with Staff member, Christina Traner's, resignation. Jesme will report back to the Board once a decision is made.

Administrators Update:

- Jesme and Manager Ose participated in the March 21, 2023 RRWMB meeting.
- Jesme attended the Drainage Workgroup meeting on March 20, 2023 in Alexandria.
- Traner (Slowinski) attended the River of Dreams meeting held at Challenger Elementary in TRF.
- BWSR has completed the financial reconciliation for the Red Lake River 1W1P.
- There will be a Clearwater River 1W1P Policy Committee meeting on March 29, 2023.
- The Thief River 1W1P Policy Committee met on March 13, 2023.

Red Lake Watershed District

March 23, 2023

Page 3 of 3

- Jesme and Hanson participated in the Clearwater River Wilton Trail technical meeting held on March 9th.
- Included in the packet was a Minnesota Watersheds' Legislative Update.

Manager Anderson stated that he will attend the Clearwater River 1W1P Policy Committee meeting on March 29, 2023 in Bagley.

Manager Anderson discussed an erosion site on the Clearwater River in Red Lake Falls near the hockey arena. Manager Page stated that he had spoken to the Mayor of Red Lake Falls regarding contacting the Red Lake SWCD to review the project area.

Discussion was held on the District's Advisory Committee meeting and member participation.

Motion by Sorenson, seconded by Page, to adjourn the meeting. Motion carried.

LeRoy Ose, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for April 12, 2023

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding FICA, Fed & Medicare (3-29-23 payroll)	\$ 4,277.27
online	MN Department of Revenue	Withholding taxes (3-29-23 payroll)	\$ 757.17
online	Public Employers Retirement Assn.	PERA (3-29-23 payroll)	\$ 2,854.32
online	WEX	Employee HSA (3-29-23 payroll)	\$ 142.00
online	EFTPS	Withholding FICA, Fed & Medicare (4-5-23 payroll)	\$ 343.28
online	MN Department of Revenue	Withholding taxes (4-5-23 payroll)	\$ 71.27
online	Public Employers Retirement Assn.	PERA (4-12-23 payroll)	\$ 2,821.68
40622	Rinke-Noonan	Voided ck #40622 Incorrect amount	\$ (4,528.00)
40637	Pennington Co. Recorder	Easement for Delinda & Robert Sorvig Proj. #176	\$ 46.00
40638	Aramark	Office rug rental	\$ 71.64
40639	Sun Life Financial	Life insurance	\$ 147.84
40640	Beltrami County Auditor/Treas	2023 Property Taxes	\$ 0.66
40641	Beltrami SWCD	Cost-share Funds for Forest Stewardship Proj. #46	\$ 5,400.00
40642	Daniel Schmitz	Mileage for RLWD Advisory meeting Proj. #001	\$ 27.51
40643	David Kiecker	Mileage for RLWD Advisory meeting Proj. #001	\$ 56.33
40644	David Rodahl	Mileage for RLWD Advisory meeting Proj. #001	\$ 13.10
40645	Elroy Aune	Mileage for RLWD Advisory meeting Proj. #001	\$ 60.26
40646	Embassy Community Center	Meeting room rent. Proj. #114	\$ 35.00
40647	Evergreen Catering	Meeting expenses	\$ 33.67
40648	Farmers Union Oil Co.	Gas for vehicles	\$ 360.81
40649	Houston Engineering	* see below for project detail	\$ 9,858.75
40650	Hugo's #7	Meeting expenses	\$ 197.05
40651	Ihle Sparby & Haase PA	Legal Fees	\$ 4,674.00
40652	Olson Construction	Snow removal - March	\$ 360.00
40653	John Gunvalson	Mileage for RLWD Advisory meeting Proj. #001	\$ 65.56
40654	Pennington Co. Treasurer	2023 Property Taxes	\$ 7,902.22
40655	Polk Co. Administrator	2023 Property Taxes	\$ 3,034.01
40656	Red Lake SWCD	Expenses for Proj. #149	\$ 3,204.25
40657	Red Lake Co. Treasurer	2023 Property Taxes	\$ 223.02
40658	RRWMB	Mud Lake Facilitation Cost Share Proj. #180C	\$ 2,378.25
40659	Rinke-Noonan	Legal Fees Proj. #179	\$ 3,215.00
40660	Roger Love	Mileage for RLWD Advisory meeting Proj. #001	\$ 57.64
40661	Thief River Falls Times	Annual Subscription (Times & Watch)	\$ 46.00
40662	American Federal Bank	Transfer funds from NSB to AFB	\$ 600,000.00
40663	Ashton's Mowing Service	Snow removal from roof of building	\$ 1,170.00
40664	Evergreen Catering	Meeting Expenses. Parnell Proj. #81	\$ 11.22
40665	Fleet Supply	Wedge Splitting	\$ 37.98
40666	HDR Inc.	**see below for project detail	\$ 29,943.15
40667	Marco	Monthly copier expense	\$ 129.51
40668	Pitney Bowes	Postage	\$ 301.50
40669	Red Lake Co. SWCD	Staff time & expenses Proj. #149	\$ 6,180.66
40670	Tammy Sandness	Clean office	\$ 210.00
online	Quick Books	Monthly fee	\$ 403.00
online	WEX	Monthly fee	\$ 11.00
online	MN Energy	Heating expense	\$ 37.28
online	AT&T	Cell phone expense	\$ 414.11
online	Garden Valley	Internet expense	\$ 68.95
online	Northwest Service Cooperative	Health insurance	\$ 9,299.89
online	Aflac	Staff paid insurance	\$ 408.82
online	Delta Dental	Dental insurance	\$ 665.38
online	City of Thief River Falls	Utilities expense	\$ 837.94
direct	Al Page	Expenses	\$ 348.79
direct	Erick Huseth	Expense - Stop log for Lost River Proj. #17	\$ 50.00
direct	Terry Sorenson	Mileage	\$ 147.39
direct	Brian Dwight	Mileage & expenses	\$ 598.54
direct	Al Page	Mileage	\$ 136.24

direct	Ann Joppru	Spent wellness money	\$	30.00
	Staff & Board Payroll	3/29/2023, 4/5/2023 & 4/12/2023	\$	30,581.58
	Total Checks		\$	730,230.49

*** Houston Engineering**

Elm Lake Trigger Review Proj. #52	\$	3,075.00
Clearwater Rvr Channel Proj. #149B	\$	1,006.25
Fladeland Ring Dike Proj. #129AX	\$	2,039.25
Beich Ring Dike Proj. #129AY	\$	3,738.25
	\$	<u>9,858.75</u>

**** HDR Engineering**

Crescent Ave Stab Proj. #149	\$	7,036.25
Cross-Turtle Connection Proj. #114	\$	1,770.00
Red Lake Co. Land auction #92A	\$	742.50
Mud River Restoration Proj. #180C	\$	13,393.30
Pine Lk Lost Rvr #26B phase 2	\$	7,001.10
	\$	<u>29,943.15</u>

Banking Northern State Bank

Balance as of March 22, 2023	\$	488,538.07
Total Checks Written	\$	(730,230.49)
Receipt #25059 State of MN - reimbursement FEMA Black Rvr Imp. Proj. #176	\$	114,904.53
Receipt #25060 State of MN - 1st 50% payment 2023 Clearwater1W1P Proj. #149B	\$	487,363.00
Receipt #25062 Monthly interest	\$	1,064.38
Receipt #25064 State of MN (MnDNR) - State Ditch #83 - Proj. #14	\$	16,000.00
Receipt #25066 State of MN (BWSR) remaining 10% on 2020 Red Lake 1W1P grant	\$	107,114.00
Balance as of April 12, 2023	\$	<u>484,753.49</u>

Current interest rate is .20%

American Federal Bank-Fosston

Balance as of March 22, 2023	\$	4,554,068.07
Receipt #25061 RRWMB - reimbursement Mud River PWT Proj. #180C	\$	9,475.66
Receipt #25063 Monthly interest	\$	9,281.95
Receipt # check from NSB to AFB	\$	600,000.00
Balance as of April 12, 2023	\$	<u>5,172,825.68</u>

Current interest rate is 2.45%

Investments

Edward Jones	12 month CD 3.45%	\$	<u>241,000.00</u>
Balance	Expiry 9-15-23		
Edward Jones	12 month CD 3.7%	\$	<u>240,000.00</u>
Balance	Expiry 9-22-23		
Edward Jones	12 month CD 3.7%	\$	<u>17,000.00</u>
Balance	Expiry 9-22-23		
Edward Jones	12 month CD 4.8%	\$	<u>238,000.00</u>
Balance	Expiry 12-15-23		
Edward Jones	12 month CD 4.8%	\$	<u>238,000.00</u>
Balance	Expiry 12-15-23		
Edward Jones	12 month CD 4.8%	\$	<u>24,000.00</u>
Balance	Expiry 12-15-23		
		\$	6,655,579.17

RED LAKE WATERSHED DISTRICT

SNOW SURVEY - AS OF April 6th, 2023

AVG. DEPTH -

AVG. MOISTURE CONTENT -

MnDNR
THIEF LAKE WMA
SNOW DEPTH - 1.74'
MOISTURE CONTENT - 4.29"

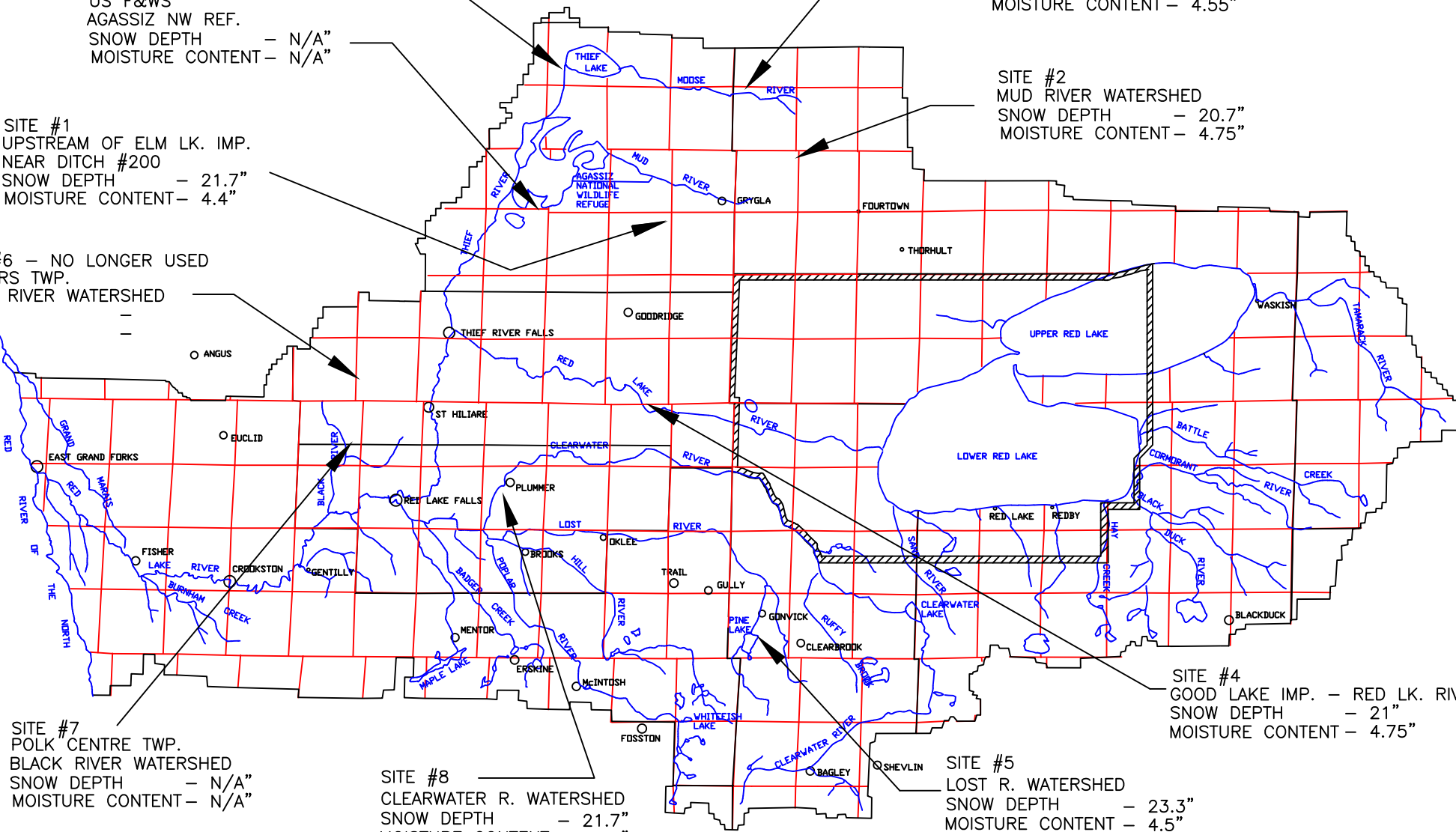
US F&WS
AGASSIZ NW REF.
SNOW DEPTH - N/A"
MOISTURE CONTENT - N/A"

SITE #1
UPSTREAM OF ELM LK. IMP.
NEAR DITCH #200
SNOW DEPTH - 21.7"
MOISTURE CONTENT - 4.4"

SITE #6 - NO LONGER USED
SANDERS TWP.
BLACK RIVER WATERSHED

SITE #3
MOOSE R. WATERSHED
SNOW DEPTH - 22.5"
MOISTURE CONTENT - 4.55"

SITE #2
MUD RIVER WATERSHED
SNOW DEPTH - 20.7"
MOISTURE CONTENT - 4.75"



SITE #7
POLK CENTRE TWP.
BLACK RIVER WATERSHED
SNOW DEPTH - N/A"
MOISTURE CONTENT - N/A"

SITE #8
CLEARWATER R. WATERSHED
SNOW DEPTH - 21.7"
MOISTURE CONTENT - 4.15"

SITE #5
LOST R. WATERSHED
SNOW DEPTH - 23.3"
MOISTURE CONTENT - 4.5"

SITE #4
GOOD LAKE IMP. - RED LK. RIVER
SNOW DEPTH - 21"
MOISTURE CONTENT - 4.75"



GRANT APPLICATION FOR RURAL AND FARMSTEAD RING LEVEES RED RIVER BASIN, MINNESOTA

For information on this funding opportunity, see the 2023 **Request for Proposals**, available through the Minnesota DNR’s Flood Hazard Mitigation grant assistance program [web site](#) or from the DNR’s Red River Basin Coordinator at: Andrew.Graham@state.mn.us

Project/Site Name:	Fladeland Ring Dike
Sponsor/Applicant:	Red Lake Watershed District
Contact Person	Nate Koland

Funding amount requested from the MnDNR: **\$77,750**

(Note: The funding amount must be matched with at least the same amount of non-state funding.)

LOCATION AND SITE CHARACTERISTICS

1. Is the site within the Red River drainage basin in Minnesota? Yes No
2. List the County where the site is located: Pennington
3. List the Township, Range and Section here: 153, 43, 31 (Rocksbury Twp.)
4. Is the proposed site outside the municipal boundary of any city or town? Yes No
5. Is the proposed site part of a commercial farm operation? Yes No
6. Is the property owned by:
 - a. a private person or company? Yes No
 - b. a unit of local government? Yes No
 - c. a tribal government? Yes No
 - d. an enrolled member of a federally recognized Indian tribe? Yes No
 - e. a person of tribal identity not enrolled in a federally recognized Indian tribe? Yes No
 - f. Other (please list):

7. List and briefly describe any regularly occupied residence(s) that the levee will be designed to protect:
Robert Fladeland residence at 11836 Center St. E, Thief River Falls, MN.

List any commercial farm buildings, structures or equipment areas the levee will be designed to protect:
Two sheds

List any other buildings/structures that the levee will be designed to protect: None

8. Please describe the current use(s) of the area that will be protected by the ring levee (e.g. residential, commercial agriculture, rural business, educational institution, public recreation, etc.): Residential

How long has the site been used for this purpose? Current house was built in 1977. Original farmstead is unknown.

Does the owner/occupant intend to continue using the site for this purpose for the foreseeable future?

Yes No

If "No", please describe the expected change in use of the property and the time frame for this change.

9. Describe the physical/topographic conditions that pose a risk of flooding at the site. There is a drainage ditch that follows the east border of the residence. During spring runoff or high water events, the water backs up into the residence. This drainage ditch continues thru the city of St. Hilaire and outlets into the Red Lake River.

List events when flooding has caused damages at the site, by date. Spring 2022, 1997.

Describe the damages that occur from flooding at the site (without the proposed ring levee). Basement water, sump pump constantly runs to keep up.

Has hydrologic/hydraulic analysis been performed to quantify the risk of flooding at the site?

Yes No

If yes, please list the type of analysis performed. Attach the associated reports or other documentation.

10. Are the following substances typically stored on the property in quantities greater than 10 gallons: fuels, chemicals, fertilizers, other hazardous substances, animal manure or wastewater in septic systems? Yes No

- a. If "yes", please provide the information shown in the table below. Enter "n/a" for each substance that is not typically present at the site.

Type of substance	Typical Quantity Stored in area to be protected by levee (include unit: gallons or pounds as appropriate)	Will the ring levee prevent flood water from coming into contact with these substances? (Yes/No)
Diesel fuel		
Gasoline		
Other fuels		
Fertilizers		
Livestock manure	Approximately 1,000 lbs.	Yes
Herbicides/pesticides/etc.		
Wastewater (in septic system)	500	Yes
Other, 1 (describe)		
Other, 2 (describe)		

11. Is there a well on the property used to supply drinking water? Yes No

If "yes", is the ground surface at the well location vulnerable to inundation by flood water?

Yes No

Will the proposed ring levee prevent inundation of the domestic well by flood water?

Yes No

PROPOSED RING-LEVEE PROJECT

12. Is funding requested for a new ring levee or an existing ring levee? New Existing

If for an existing ring levee, please describe the planned improvements or modifications.

Additions or extensions to an existing levee may be eligible for funding. Repairs and replacement cannot be funded using this grant program.

13. Please describe the planned dimensions of the ring levee:

- a. Approximate total length (linear feet): 1930'
- b. Approximate area enclosed/protected (acres): 4.7 acres.

(Please show the approximate placement of the ring levee in the site plan listed under Attachments below).

PROJECT COST AND FUNDING PLAN

14. What is the estimated total cost to design and construct the ring levee? (dollars) \$155,500

15. What amount are you requesting from the DNR? (dollars) \$77,750

(Note: State funding is limited to 50 percent of the total cost)

16. What are the sources of non-State funding that will be used to pay for the remaining cost not funded by the State grant? (e.g. the landowner, applicant, other partner agencies, etc.) Please list all of the sources and either the expected dollar amount or the percentage of the total cost to be contributed by each source.

Red Lake Watershed District (37.5%)
Landowner (12.5%)

NATURAL RESOURCE BENEFIT BEYOND THE MINIMUM REQUIREMENT (IF APPLICABLE)

17. Will the project provide an additional water quality benefit due to site characteristics and/or proximity to highly vulnerable water resources or significant ecological sites?
("Additional" benefit means benefits other than reducing the risk of flood water contacting the fuels, chemicals, and other substances listed in Question 10 above.)

No

18. Will the project provide significant natural resource benefits besides water quality?
(e.g. plantings consistent with levee purposes that also provide food or habitat for pollinators, or other benefits).

We have proposed to use the pollinator seed mix on the interior of the dike in places that the homeowner will not mow to provide habitat and improve water quality.

I hereby certify the information listed above and request funding in the stated amount from the Minnesota DNR.

Applicant's Authorized Representative:
Signature:
Date Signed:

The applicant by signing the application submitted to the state, certifies they have read all application documents including any revised documents and agree that the application complies with all requirements contained herein, and all federal, state and local laws, ordinances, rules and regulations, public policies herein and all others as applicable.

If funding is approved the DNR will prepare a grant agreement. DNR funding shall not be disbursed until an agreement has been executed by the applicant and DNR.

Applicants are responsible to consult with the appropriate floodplain management authority in the county where the ring levee is proposed and to comply with all applicable regulations of that authority.

Please Attach:

- Map showing the site location in relation to nearby towns, roads and/or highways. Include a scale and a north arrow.
- Site sketch or aerial image showing the approximate dimensions and locations of the proposed ring levee and the specific features to be protected, as listed in the "Site Location and Characteristics" section of the application (buildings, well, septic system, etc). Include a north arrow and rough dimensions or scale of the primary features shown.
- If a reports or other analysis of hydrologic/hydraulic analysis has been performed by a registered engineer or qualified technical specialist to quantify flood risk at the site, please provide it. (This is not required if one has not been prepared)
- Project budget, itemized to show the approximate expected costs of levee design, construction, project administration, exceptional natural resource enhancements (if applicable) and any other anticipated project costs.
- If available, documentation demonstrating availability of the anticipated non-State sources of funding listed.

**GRANT APPLICATION FOR RURAL AND FARMSTEAD RING LEVEES
RED RIVER BASIN, MINNESOTA**

For information on this funding opportunity, see the 2023 *Request for Proposals*, available through the Minnesota DNR’s Flood Hazard Mitigation grant assistance program [web site](#) or from the DNR’s Red River Basin Coordinator at: Andrew.Graham@state.mn.us

Project/Site Name:	Terry Beich Ring Dike
Sponsor/Applicant:	Red Lake Watershed District
Contact Person	Nate Koland

Funding amount requested from the MnDNR: **\$80,000**

(Note: The funding amount must be matched with at least the same amount of non-state funding.)

LOCATION AND SITE CHARACTERISTICS

1. Is the site within the Red River drainage basin in Minnesota? Yes No
2. List the County where the site is located: Marshall
3. List the Township, Range and Section here: 155, 42, 8. Agder
4. Is the proposed site outside the municipal boundary of any city or town? Yes No
5. Is the proposed site part of a commercial farm operation? Yes No
6. Is the property owned by:
 - a. a private person or company? Yes No
 - b. a unit of local government? Yes No
 - c. a tribal government? Yes No
 - d. an enrolled member of a federally recognized Indian tribe? Yes No
 - e. a person of tribal identity not enrolled in a federally recognized Indian tribe? Yes No
 - f. Other (please list):

7. List and briefly describe any regularly occupied residence(s) that the levee will be designed to protect:
House

List any commercial farm buildings, structures or equipment areas the levee will be designed to protect:
Quonset, granary, pole barn, barn, steel shed.

List any other buildings/structures that the levee will be designed to protect: Future plans of updating house, converting existing granary into living quarters, new garage, additional well and septic, repair barn.

8. Please describe the current use(s) of the area that will be protected by the ring levee (e.g. residential, commercial agriculture, rural business, educational institution, public recreation, etc.): Residential and commercial agriculture.

How long has the site been used for this purpose? Currently 20 years. Original farmstead 100+ years.

Does the owner/occupant intend to continue using the site for this purpose for the foreseeable future?

Yes No

If "No", please describe the expected change in use of the property and the time frame for this change.

9. Describe the physical/topographic conditions that pose a risk of flooding at the site.

Flood plain, issues from local water, DNR land to the south.

List events when flooding has caused damages at the site, by date.

April 2022, 1997.

Describe the damages that occur from flooding at the site (without the proposed ring levee).

Driveway washout, water damage to contents in buildings, structural damage to buildings.

Has hydrologic/hydraulic analysis been performed to quantify the risk of flooding at the site?

Yes No

If yes, please list the type of analysis performed. Attach the associated reports or other documentation.

10. Are the following substances typically stored on the property in quantities greater than 10 gallons: fuels, chemicals, fertilizers, other hazardous substances, animal manure or wastewater in septic systems? Yes No

- a. If "yes", please provide the information shown in the table below. Enter "n/a" for each substance that is not typically present at the site.

Type of substance	Typical Quantity Stored in area to be protected by levee (include unit: gallons or pounds as appropriate)	Will the ring levee prevent flood water from coming into contact with these substances? (Yes/No)
Diesel fuel	50	Yes
Gasoline	50	Yes
Other fuels		
Fertilizers		
Livestock manure		
Herbicides/pesticides/etc.		
Wastewater (in septic system)	500	Yes
Other, 1 (describe)		
Other, 2 (describe)		

11. Is there a well on the property used to supply drinking water? Yes No

If "yes", is the ground surface at the well location vulnerable to inundation by flood water?

Yes No

Will the proposed ring levee prevent inundation of the domestic well by flood water?

Yes No

PROPOSED RING-LEEVE PROJECT

12. Is funding requested for a new ring levee or an existing ring levee? New Existing

If for an existing ring levee, please describe the planned improvements or modifications.

Additions or extensions to an existing levee may be eligible for funding. Repairs and replacement cannot be funded using this grant program.

13. Please describe the planned dimensions of the ring levee:

- a. Approximate total length (linear feet): 3,000
- b. Approximate area enclosed/protected (acres): 12.7

(Please show the approximate placement of the ring levee in the site plan listed under Attachments below).

PROJECT COST AND FUNDING PLAN

14. What is the estimated total cost to design and construct the ring levee? (dollars) \$160,000

15. What amount are you requesting from the DNR? (dollars) \$80,000
(Note: State funding is limited to 50 percent of the total cost)

16. What are the sources of non-State funding that will be used to pay for the remaining cost not funded by the State grant? (e.g. the landowner, applicant, other partner agencies, etc.) Please list all of the sources and either the expected dollar amount or the percentage of the total cost to be contributed by each source.

Red Lake Watershed District (37.5%)

Landowner (12.5%)

NATURAL RESOURCE BENEFIT BEYOND THE MINIMUM REQUIREMENT (IF APPLICABLE)

17. Will the project provide an additional water quality benefit due to site characteristics and/or proximity to highly vulnerable water resources or significant ecological sites?

("Additional" benefit means benefits other than reducing the risk of flood water contacting the fuels, chemicals, and other substances listed in Question 10 above.)


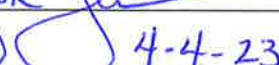
No

18. Will the project provide significant natural resource benefits besides water quality?

(e.g. plantings consistent with levee purposes that also provide food or habitat for pollinators, or other benefits).

We have proposed using a pollinator seed mix for the interior of the dike in areas that the landowner will not mow regularly for habitat and to improve water quality.

I hereby certify the information listed above and request funding in the stated amount from the Minnesota DNR.

Applicant's Authorized Representative:
Signature: 
Date Signed: 

The applicant by signing the application submitted to the state, certifies they have read all application documents including any revised documents and agree that the application complies with all requirements contained herein, and all federal, state and local laws, ordinances, rules and regulations, public policies herein and all others as applicable.

If funding is approved the DNR will prepare a grant agreement. DNR funding shall not be disbursed until an agreement has been executed by the applicant and DNR.

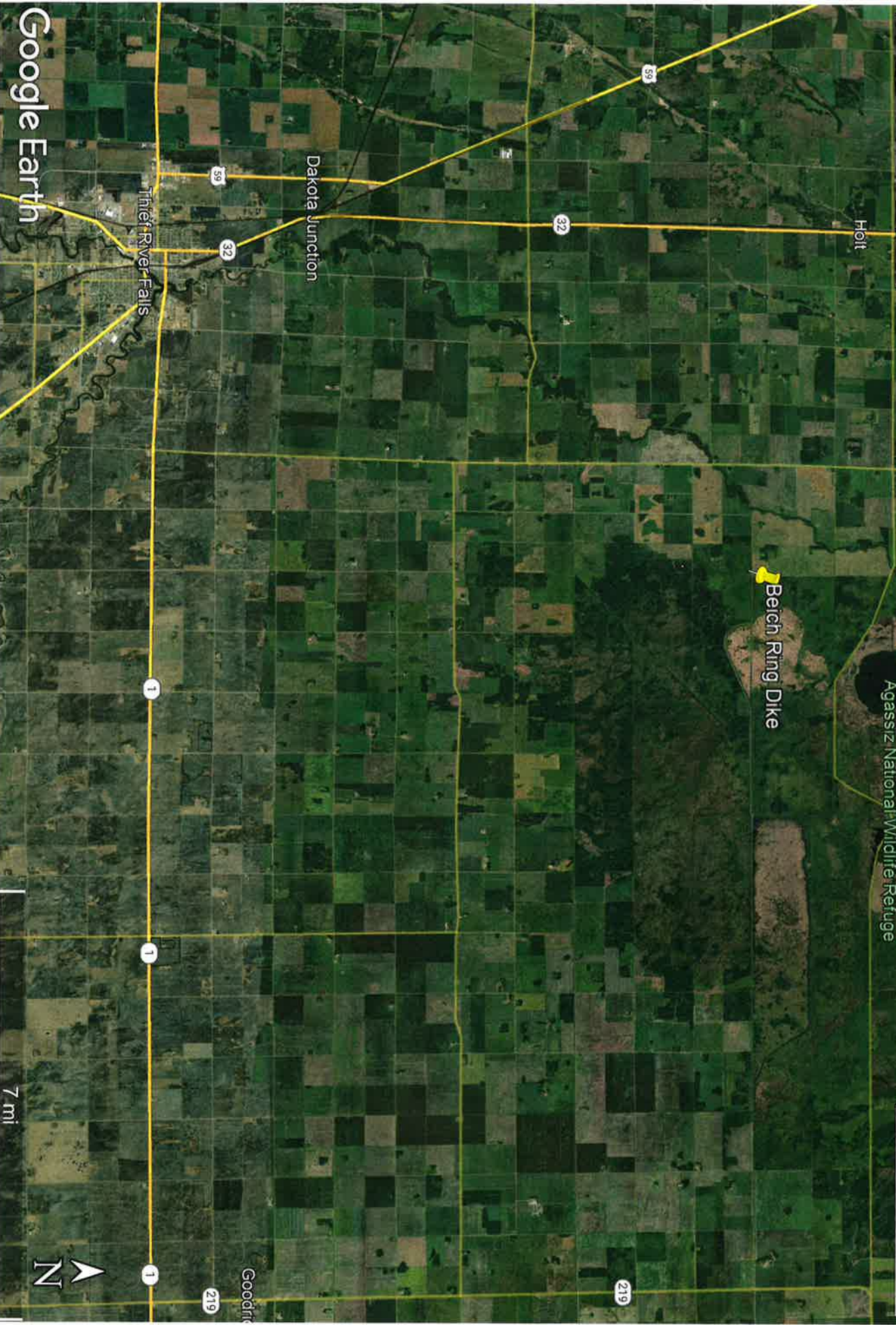
Applicants are responsible to consult with the appropriate floodplain management authority in the county where the ring levee is proposed and to comply with all applicable regulations of that authority.

Please Attach:

- Map showing the site location in relation to nearby towns, roads and/or highways. Include a scale and a north arrow.

- Site sketch or aerial image showing the approximate dimensions and locations of the proposed ring levee and the specific features to be protected, as listed in the "Site Location and Characteristics" section of the application (buildings, well, septic system, etc). Include a north arrow and rough dimensions or scale of the primary features shown.
- If a reports or other analysis of hydrologic/hydraulic analysis has been performed by a registered engineer or qualified technical specialist to quantify flood risk at the site, please provide it. (This is not required if one has not been prepared)
- Project budget, itemized to show the approximate expected costs of levee design, construction, project administration, exceptional natural resource enhancements (if applicable) and any other anticipated project costs.
- If available, documentation demonstrating availability of the anticipated non-State sources of funding listed.

Beich Ring Dike



Legend

-  Beich Ring Dike

Agassiz National Wildlife Refuge

Holt

Beich Ring Dike

Dakota Junction

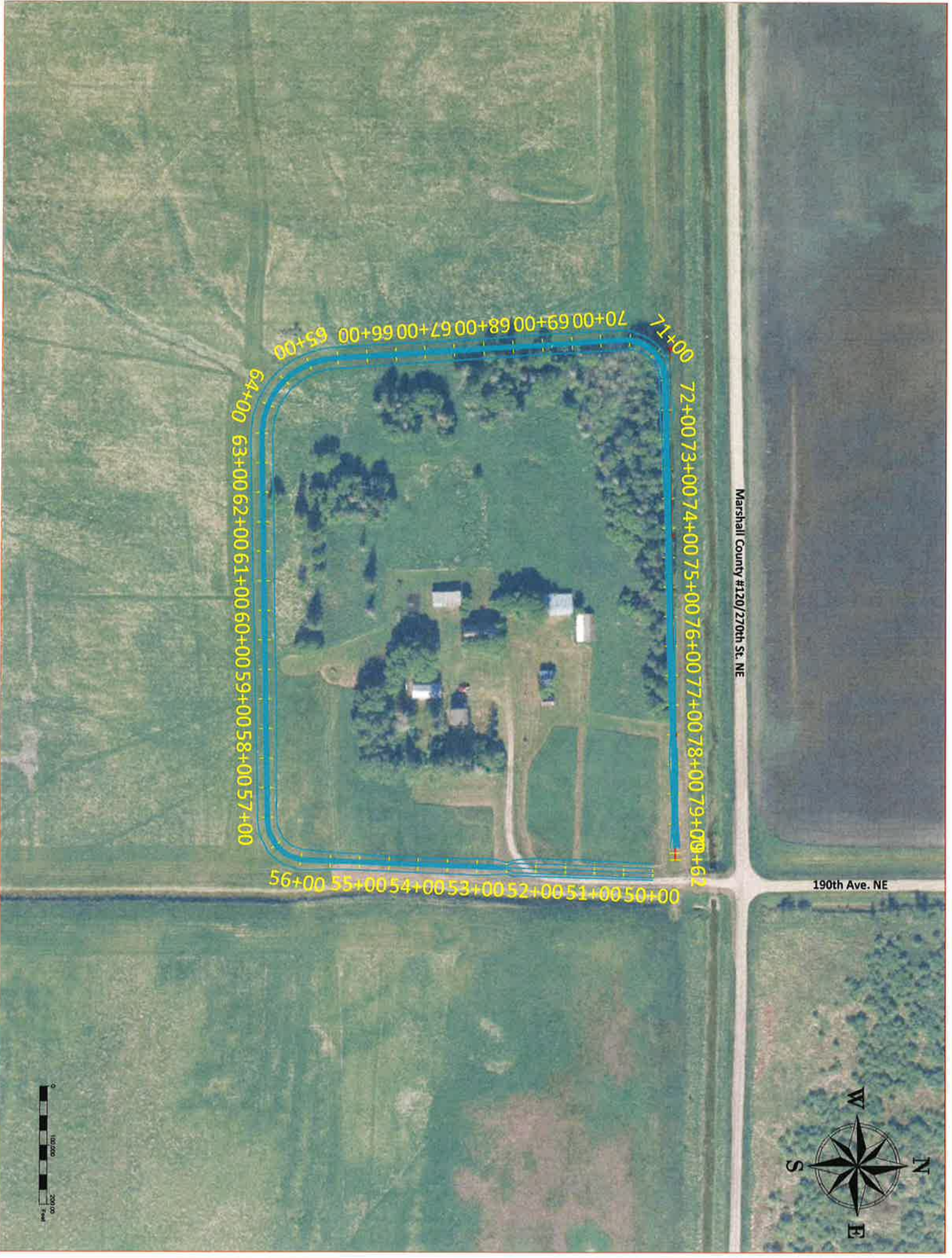
Tier River Falls

Google Earth

7 mi



Goodf...



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70+00 69+00 68+00 67+00 66+00 65+00
64+00 63+00 62+00 61+00 60+00 59+00 58+00 57+00
56+00 55+00 54+00 53+00 52+00 51+00 50+00

Marshall County #120/270th St. NE

190th Ave. NE



**BEICH RING DIKE (ALT 1 EXTERIOR)
PRELIMINARY OPINION OF PROBABLE COST
RED LAKE WATERSHED DISTRICT**

4/3/2023

Bid Item No.	Description	Unit of Measure	Contract Quantity	Unit Price (\$)	Contract Amount (\$)
2021.501	MOBILIZATION	LUMP SUM	1	\$8,000.00	\$8,000.00
2101.501	CLEARING AND GRUBBING	LUMP SUM	1	\$6,000.00	\$6,000.00
2104.503	REMOVE 12" CS PIPE CULVERT	LIN. FT.	25	\$12.00	\$300.00
2106.507	EXCAVATION - COMMON (P)	CU. YD.	770	\$12.00	\$9,240.00
2106.507	EXCAVATION - STRIPPING (P)	CU. YD.	2,280	\$5.00	\$11,400.00
2106.507	COMMON EMBANKMENT (CV) (P)	CU. YD.	7,210	\$12.00	\$86,520.00
2118.507	AGGREGATE SURFACING CLASS 5	CU. YD.	68	\$25.00	\$1,700.00
2501.502	FLAP GATE FOR 18" CS PIPE	EACH	2	\$1,500.00	\$3,000.00
2501.503	18" CS PIPE CULVERT	LIN. FT.	80	\$50.00	\$4,000.00
2511.507	RANDOM RIPRAP CLASS II	CU. YD.	10	\$120.00	\$1,200.00
2573.502	CULVERT END CONTROLS	EACH	2	\$50.00	\$100.00
2574.508	FERTILIZER TYPE 1	POUND	400	\$1.50	\$600.00
2575.505	DISK ANCHORING	ACRE	2.0	\$150.00	\$300.00
2575.505	SEEDING	ACRE	2.0	\$500.00	\$1,000.00
2575.508	SEED, MIXTURE 21-112	POUND	38	\$3.00	\$114.00
2575.508	SEED, MIXTURE 25-141	POUND	89	\$8.00	\$712.00
2575.601	POLLINATOR PLOT NW 38-441	POUND	10	\$25.00	\$250.00
2575.509	MULCH MATERIAL TYPE 1	TON	4	\$125.00	\$500.00
Total Construction Cost =					\$134,936.00
Engineering (Design, Plans, Specs, Environmental, Construction Admin.) =					\$25,000.00
TOTAL PROJECT COST =					\$160,000.00

**RED LAKE RIVER
ONE WATERSHED ONE PLAN
2020 FINANCIAL REPORT
FINAL REPORT 4-10-23**

	<u>Receipts</u>	<u>Disburse-ments</u>	<u>Balance of</u>	<u>Grant Received</u>	<u>Grant Balance</u>
				\$	1,071,149.00

RECEIPTS:

BWSR-1st Payment-6/23/20	\$	535,575.00
BWSR-2nd Payment-10/20/22	\$	428,460.00
BWSR - Final Payment 4/10/23	\$	107,114.00
	\$	1,071,149.00

DISBURSEMENTS:

Red Lake Watershed District	\$	724,660.95
Pennington SWCD	\$	77,381.83
Red Lake SWCD	\$	250,913.58
West Polk SWCD	\$	18,192.64
Total Disbursements	\$	<u>1,071,149.00</u>

ENDING BALANCE 4-10-23

	\$	-	\$	0.00
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Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Knute Knutson		809 9th Street NE PO Box 277 Red Lake Falls, MN 56750		tel:218-686-7681 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Gervais** Range: **43** Section: **19 1/4: SE1/4**

(4) Describe in detail the work to be performed. **Install subsurface pattern drain tile with lift station pump.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Land Improvement.**

Status

Status	Notes	Date
Tabled	P.A. #23-021 – Knute Knutson Red Lake County – Gervais Township Section 19 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 16, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-022

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
David Zuprod		1036 5th Street SW Valley City, None 58072		tel:701-845-0104 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Badger** Range: **42** Section: **19 1/4**:

(4) Describe in detail the work to be performed. **Replace plugged culvert with a new 50' culvert.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Culvert was plugged partially last spring; flooding the neighbors yard.**

Status

Status	Notes	Date
Tabled	P.A. #23-022 – David Zubrod Polk County – badger Township Section 19 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 23, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-023

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Erik Roed		33892 330th Street SE Fosston, MN 56542		tel: mobile: 218-686-5272 fax:

General Information

(1) The proposed project is a:

Channel Stabilization or Restoration, Erosion Control, and Other Water Related Facilities

(2) Legal Description

(3) County: **Polk Township: Hill River Range: 40 Section: 13 1/4: NW/14**

(4) Describe in detail the work to be performed. **Install grade stabilization structure along with 778 feet of underground outlet and 160 feet of lined waterway.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Work will stabilize gully and reduce sediment runoff to surface water.**

Status

Status	Notes	Date
Tabled	P.A. #23-023 – Erik Roed Polk County – Hill River Township Section 13 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 23, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-024

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Erik Roed		33892 330th Street SE Fosston, MN 56542		tel: mobile: 218-686-5272 fax:

General Information

(1) The proposed project is a:

Channel Stabilization or Restoration, Erosion Control, and Other Water Related Facilities

(2) Legal Description

(3) County: **Polk Township: Hill River Range: 40 Section: 14 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install four water and sediment control basins, along with approximately 1900 feet of underground outlet or subsurface drain.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Concentrated flow erosion exits. Work will stabilize erosion and reduce sediment run-off to surface water.**

Status

Status	Notes	Date
Tabled	P.A. #23-024 – Erik Roed Polk County – Hill River Township Section 14 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 23, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-025

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
MnDOT	Minnesota Department of Transportation	3920 Hwy 2 West Bemidji, MN 56601		tel:218-328-4796 mobile: fax:

General Information

(1) The proposed project is a:

**Culvert Installation / Removal / Modification
Road Grading**

(2) Legal Description

(3) County: **Polk Township: Grand Forks Range: None Section: None 1/4:**

(4) Describe in detail the work to be performed. **Work will consists of pavement replacement along TH220, grading, culvert work, and ditch grading. Culvert replacements fall within the RLWD boundary. Existing culverts are round, most are proposed to be replaced with equivalent flow area arch pipes.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Culverts are in poor condition and rusting. Roadway surface above is being replaced and this is our opportunity to ensure drainage is maintained.**

Status

Status	Notes	Date
Tabled	P.A. #23-025 – MNDOT/Matt Bitter Polk County – Grand Forks, Esther, and Northland Township on State Hwy 220 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 23, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-026

Status Report: Tabled

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Pam Paradis		PO Box 56 Brooks, MN 56715		tel:218-686-4546 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Red Lake** Township: **Poplar River** Range: **42** Section: **14 1/4: NW1/4 NW1/4**

(4) Describe in detail the work to be performed. **Install culvert and approach.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Access to field.**

Status

Status	Notes	Date
Tabled	P.A. #23-026 – Pam Paradis/Nathan Steinkopf (Renter) Red Lake County – Poplar Township Section 14 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 28, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-027

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Brandon Maygra		28544 160th Avenue SW Crookston, MN 56716		tel: mobile: 218-289-6524 fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk Township: Kertsonville Range: 45 Section: 2 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Increase culvert size through County Road 44 to prevent flooding. Impacted property owners to the west side of County Road 44 approved culvert size increased.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Water runoff from the east pools up against County Road 44 and backs up into the yard and neighbors to the south.**

Status

Status	Notes	Date
Tabled	P.A. #23-027 – Brandon Maygra Polk County – Kertsonville Township Section 2 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 28, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-028

Status Report: Tabled

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Clearwater County Highway Department	Clearwater County Highway Department	113 7th Street NE Bagley, MN 56621		tel:218-694-6132 mobile: fax:

General Information

(1) The proposed project is a:

Culvert Installation / Removal / Modification

(2) Legal Description

(3) County: **Clearwater** Township: **Leon** Range: **37** Section: **22 1/4: NE1/4 NW1/4**

(4) Describe in detail the work to be performed. **Remove damaged culvert and replace with 36', 16'x7' RC Box culvert with aprons.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Existing culvert was damaged in the spring flood of 2022.**

Status

Status	Notes	Date
Tabled	P.A. #23-028 – Clearwater County Highway Department Clearwater County – Leon Township Section 22 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 29, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 23-029

Status Report: Tabled

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Richard Vraa		31727 State Hwy 1 NE Goodridge, MN 56725		tel: mobile: 612-219-2616 fax:

General Information

(1) The proposed project is a:

**Surface Drainage (New Ditch or Improvement)
Culvert Installation / Removal / Modification**

(2) Legal Description

(3) County: **Pennington** Township: **Goodridge** Range: **40** Section: **33 1/4: N1/2**

(4) Describe in detail the work to be performed. **Clean south road ditch along Highway 1 at the intersection of County Road 219 and State Highway 1 going east for one mile. Culvert elevations may need to be adjusted.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Request RLWD to complete survey/grade elevtions.**

Status

Status	Notes	Date
Tabled	P.A. #23-029 – Richard Vraa Pennington County – Goodridge Township Section 33 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 31, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **23-030**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Kolstoe Farms Kolstoe	Kolstoe Farms	17242 280th Avenue SE Oklee, MN 56742		tel: 218-289-3046 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Red Lake** Township: **Garnes** Range: **41** Section: **11 1/4: NW1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with lift station/pump.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Land improvement.**

Status

Status	Notes	Date
Tabled	P.A. #23-030 – Kolstoe Farms Red Lake County – Garnes Township Section 11 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	March 28, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # **23-031**

Status Report: **Tabled**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Curt Johnson		1509 Lynn Avenue Detroit Lakes, MN 56501		tel: 218-234-8790 mobile: fax:

General Information

(1) The proposed project is a:

Wetland Restoration or Other Water Retention Related Structures

(2) Legal Description

(3) County: **Pennington** Township: **Star** Range: **39** Section: **29 1/4: NE1/4**

(4) Describe in detail the work to be performed. **WRP wetland restoration. Restoration consists mostly of filling existing ditches on easement.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Land has been enrolled in a permanent WRP easement.**

Status

Status	Notes	Date
Tabled	P.A. #23-031 – Curt Johnson Pennington County – Star Township Section 29 Red Lake Watershed District (RLWD) Tabled due to amount of snow in ditch to accurately inspect the permit. Will revisit in the spring when allowed. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) T.O.	April 6, 2023
Received	None	April 4, 2023

Conditions

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

RLWD EMPLOYMENT FRINGE BENEFITS (Jan 1, 2023)

STATE AND FEDERAL BENEFITS

The RLWD pays for benefits such as Workers Compensation, Social Security (FICA), Medicare, and unemployment benefits, as required by Federal and State laws for all regular and temporary employees. Other such benefits that RLWD may contribute to regular employees only are Public Employees Retirement, Life insurances, dental insurance, and health insurance.

See Personnel Policies and Procedures—Red Lake Watershed District for listing of Employee Fringe Benefits of Vacation, sick leave, etc.

INSURANCE AND OTHER BENEFITS

Some insurance benefits will be provided to all regular employees. Regular employees will be given an allocation to be applied to the health insurance premium. Most benefits do not become effective until employed for 30 days. The listing of benefits and if employee/employer paid is as follows:

Health insurance: RLWD pays 90% towards premium and offers three different plans. See the seven (7) page explanation of benefits for each of the three (3) different deductible plans. Policy does not become active until the first day of the month following a 30-day grace period. Listed below are the 2022 premium rates for each plan:

	\$300/\$900 DED	\$0/\$0 DED	High DED HSA(3500/7000)
Family coverage (per month)	\$2,522.17	\$2,635.99	\$1,969.26
Single coverage (per month)	\$ 762.32	\$ 796.72	\$ 595.20

Dental insurance is provided by the RLWD at no cost to employee. Current monthly premium for family coverage is \$115.10 per month, \$68.33 for employee + spouse and \$34.16 for single coverage.

Two policies for **life insurance** are provided by the RLWD at no cost to employee:

Sun Life Financial-Attached summary of benefits and application form

MN NCPERS (Prudential)-see attached brochure/application form. Both policies may not become active until the first day of the month following a 30-day grace period.

Public Employees Retirement Association-Employee contributes 6.5% of salary and is matched by the RLWD at 7.5%. See enclosed brochure on explanation of the Coordinated Plan that the RLWD participates in.

AFLAC-available to purchase are various coverages of insurances (i.e. Accident, Cancer, etc.) through AFLAC to be pre or post taxed and premiums deducted from paycheck. Attached is a folder explaining some of the benefits. HR would contact independent AFLAC agent for enrollment.

Flexible Savings Accounts (FSA) is available. Either pre-tax of health and/or dependent care. Applications for new employees are available for the first 30 days of employment. Amount Renewals for existing employees is only at renewal date set annually, usually October, effective January of the next year. Application Form attached.

All time is entered via Quick Books Time Management, approved by Myron Jesme - Administrator. Time entry and descriptions are due each Friday by end of day. All payroll checks for regular and temporary employees are direct deposited. Attached is a direct deposit form to complete prior to next payroll. Attached is the 2023 payroll schedule.

March 29, 2023

Local Government Official
Red Lake Watershed District
1000 Pennington Avenue South

Thief River Falls, MN 56701

Dear Local Government Official:

Congratulations! I am very pleased to send you the attached notification of compliance with the Local Government Pay Equity Act. Since the law was passed in 1984, jurisdictions have worked diligently to meet compliance requirements and your work is to be commended.

Minnesota Rules Chapter 3920 specifies the procedure and criteria for measuring compliance and your jurisdiction's results are attached. You may find a copy of our "Guide to Understanding Pay Equity Compliance" and other resources on our Local Government Pay Equity webpage at: <https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/>.

This notice and results of the compliance review are public information and must be supplied upon request to any interested party.

If you have questions or need assistance, please contact Dominique Murray at (651) 259-3805, or by email: pay.equity@state.mn.us

Again, congratulations on your achievement!

Sincerely,
Dominique Murray
Pay Equity Coordinator



Notice of Pay Equity Compliance

Presented to

Red Lake Watershed District

For successfully meeting the requirements of the Local Government Pay Equity Act M.S. 471.991 - 471.999 and Minnesota rules Chapter 3920. This notice is a result of an official review of your 2023 pay equity report by Minnesota Management & Budget.

Your cooperation in complying with the local government pay equity requirements is greatly appreciated.

March 29, 2023

Date

A handwritten signature in black ink, appearing to read 'Jim Schowalter'.

Jim Schowalter, Commissioner

Results of Tests for Pay Equity Compliance

Date: March 29, 2023

Jurisdiction: Red Lake Watershed District

ID#: 51

1. Completeness and Accuracy Test

Passed. Required information was submitted accurately and on time.

2. Alternative Analysis Test

Passed. Jurisdiction had three or fewer male classes and there was no compensation disadvantage for at least 80% of female classes compared to male classes.

Passed. Jurisdiction had four or five male classes, an underpayment ratio below 80%, but no compensation disadvantage for at least 80% of female classes compared to male classes. Jurisdictions in this category started in the statistical analysis but moved to the alternative analysis because of the combination of factors listed.

Passed. Jurisdiction had at least six male classes, no classes with a salary range, an underpayment ratio below 80%, but no compensation disadvantage for at least 80% of female classes compared to male classes. Jurisdictions in this category started in the statistical analysis but moved to the alternative analysis because of the combination of factors listed.

3. Salary Range Test

Passed. Too few classes had an established number of years to move through a salary range.

Passed. Salary range test showed a score of 80% or more.

4. Exceptional Service Pay Test

Passed. Too few classes received exceptional service pay.

Passed. Exceptional service pay test showed a score of 80% or more.

If you have questions or need assistance, please contact Dominique Murray at (651) 259-3805, or by email: pay.equity@state.mn.us

Compliance Report

Jurisdiction: Red Lake Watershed District
1000 Pennington Avenue South

Report Year: 2023
Case: 3 - 2023 Data revision (Private
(Jur Only))

Thief River Falls, MN 56701

Contact: Myron Jesme

Phone: (218) 681-5800

E-Mail: myron.jesme@redlake
watershed.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	5	3	0	8
# Employees	5	3	0	8
Avg. Max Monthly Pay per employee	5801.60	5509.67		5692.13

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 0 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	3	3
b. # Below Predicted Pay	2	0
c. TOTAL	5	3
d. % Below Predicted Pay (b divided by c = d)	40.00	0.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 6	Value of T = -1.094
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a. Avg. diff. in pay from predicted pay for male jobs = 79

b. Avg. diff. in pay from predicted pay for female jobs = 473

III. SALARY RANGE TEST = 0.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 0.00

B. Avg. # of years to max salary for female jobs = 0.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

Case: 2023 Data revision

Red Lake Watershed District

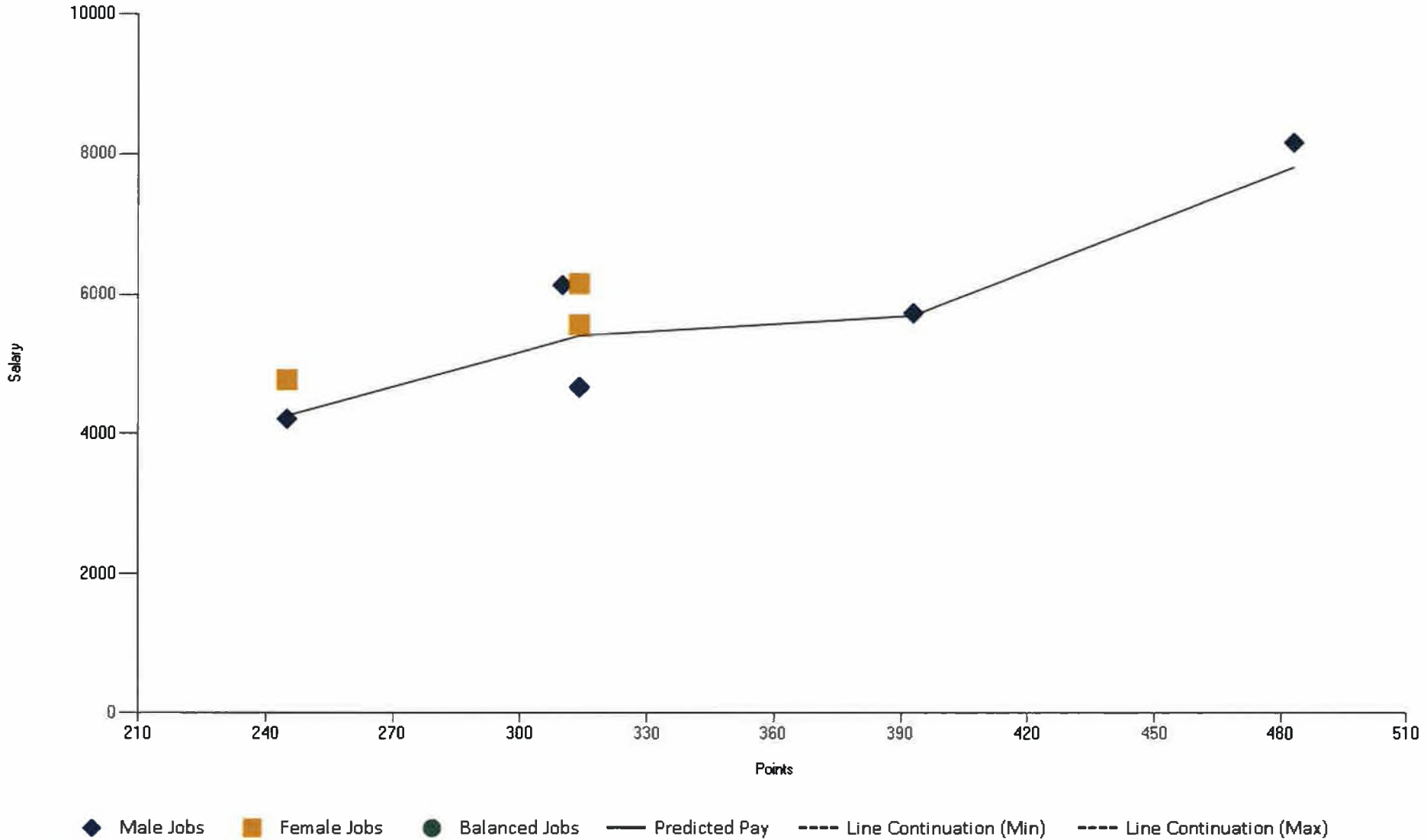
LGID: 51

Job Nbr	Class Title	Nbr Males	Nbr Females	Non-Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
2	Natural Resource/GIS	0	1	0	F	245	4786.00	4786.00		8.00	
4	Technician II/Ditch Inspector	1	0	0	M	245	4219.00	4219.00		1.40	
6	Water Quality Coordinator	1	0	0	M	310	6146.00	6146.00		20.00	
7	Engineering Specialist	1	0	0	M	314	4678.00	4678.00		2.60	
5	Accounting Officer	0	1	0	F	314	5576.00	5576.00		2.30	
1	Assistant Administrator	0	1	0	F	314	6167.00	6167.00		36.00	
9	Engineering Senior/Hydro II	1	0	0	M	393	5752.00	5752.00		2.50	
8	Administrator	1	0	0	M	483	8213.00	8213.00		21.00	

Job Number Count: 8

Predicted Pay Report for: Red Lake Watershed District

Case: 2023 Data revision



Predicted Pay Report for: Red Lake Watershed District

Case: 2023 Data revision

Job Nbr	Job Title	Nbr Males	Nbr Females	Non- Binary	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
2	Natural Resource/GIS	0	1	0	1	Female	245	4786.0000	4264.8075	521.1925
4	Technician II/Ditch Inspector	1	0	0	1	Male	245	4219.0000	4264.8075	-45.8075
6	Water Quality Coordinator	1	0	0	1	Male	310	6146.0000	5355.5473	790.4527
5	Accounting Officer	0	1	0	1	Female	314	5576.0000	5422.6452	153.3548
1	Assistant Administrator	0	1	0	1	Female	314	6167.0000	5422.6452	744.3548
7	Engineering Specialist	1	0	0	1	Male	314	4678.0000	5422.6452	-744.6452
9	Engineering Senior/Hydro II	1	0	0	1	Male	393	5752.0000	5715.4163	36.5837
8	Administrator	1	0	0	1	Male	483	8213.0000	7853.5520	359.4480

Job Number Count: 8

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: Red Lake Watershed District
1000 Pennington Avenue South

Jurisdiction Type: Other

Thief River Falls, MN 56701

Contact: Myron Jesme

Phone: (218) 681-5800

E-Mail: myron.jesme@redlake
watershed.org

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used: State Job Match

Description:

2. Health insurance benefits for male and female classes of comparable value have been evaluated and:
There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:
Red Lake Watershed District bulletin board
(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Red Lake Watershed District

(governing body)

Dale M Nelson

(chief elected official)

President

(title)

Part C: Total Payroll

is the annual payroll for the calendar year just ended December 31.

- Checking this box indicates the following:
- signature of chief elected official
 - approval by governing body
 - all information is complete and accurate, and
 - all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 2/24/2023

Red Lake Watershed District - Administrators Report

April 13, 2023

Red River Watershed Management Board – LeRoy and I will be attending the Red Board meeting held at 10:00 am April 18, 2023, in Ada. LeRoy will be attending live, and I will attend via Teams.

Drainage Workgroup Meeting – I will attend the Drainage Workgroup (DWG) meeting which was held at 9:30 am Monday April 24, 2023, at the Douglas County Public Works meeting room in Alexandria. This will be the second meeting for the DWG sub-committee as it relates to Adequate Outlet for drainage systems.

Mud River Steering Committee – This committee will meet tomorrow at 10:00 pm in preparation for the Project Team meeting which will be held at 10:00 am Friday April 21st.

Clearwater River 1W1P – There was a Policy Committee meeting for the 1W1P held at 9:00 am March 29th at the Clearwater County Commissioners room in Bagley. Corey and I attended the meeting virtually; Terry, Tom, Christina and Ann attended the meeting live. A few agenda items that were discussed and approved were the Planning Grant Extension and Cost Share Policy. A lot of discussion was also had on cover crop and funding that is included in the budget. We have also received 50% of the Watershed Based Implementation Grant in the amount of \$487,363. We are officially able to start working on the implementation of the plan.

Upper/Lower Red Lake 1W1P – The Policy Committee meeting will hold their first meeting at 1:30 pm, Monday April 17th at the Red Lake DNR Office located at 15761 High School Drive, Red Lake MN. I have included in your packet the agenda for the upcoming meeting.

City of TRF Municipal Power Dam Hydroelectric Project – Please find for you information the Stakeholder comment letter we received from the City of TRF as part of their licensing process for their Municipal Power Dam Hydroelectric Project.

Surface Water Assessment Grant Training – Corey and partners will be attending a SWAG training session with the MPCA at 10:30 am April 19, 2023, via Teams. This meeting is to cover the administrative work for the 2023 SWAG we recently received from the MPCA.

Minnesota Watersheds Legislative Update – I have included in your packet the March-early April 2023 legislative update provided by Ray Bohn.

Upper/Lower Red Lake One Watershed, One Plan	Policy Committee Meeting #1	Date: April 17 2023
		Time: 1:30 – 3:30 pm
		Location: Red Lake DNR Office 15761 High School Drive Red Lake MN 56671

Staff Support: Zach Gutknecht

Note taker: Megan Fitzgerald

Beltrami County: Tim Sumner, Brent Rud, Zach Gutknecht, Megan FitzGerald

Beltrami SWCD: Ray Hendrickson

Invitees:

Red Lake Watershed District: Brain Dwight, Myron Jesme, Cory Hanson

Red Lake Nation DNR: Al Pemberton, Shane Bowe, Kayla Bowe

BWSR Staff: Chad Severts and Henry Van Offelen

Pre-work: Review: advisory committee document, Budget, Work Plan, Schedule, and Bylaws

Please bring:

Agenda Items

Topic	Purpose	Presenter	Time allotted
✓ Introductions			5 min
✓ 1W1P Orientation	INFO	BWSR	10 min
✓ Appoint Chair and Officers	DECISION	Staff support	5 min
✓ Review draft bylaws	DECISION	Chair	15 min
✓ Setting up the advisory committee and members	DISCUSSION	Staff support	20 min
✓ Budget, workplan, and schedule overview	DISCUSSION	Staff support	20 min
✓ Break			5 min
✓ Plan writer and facilitator - Houston Engineering	DECISION	Chair	10 min
✓ Notifying Plan Review Authorities and stakeholders	DECISION	Chair	10 min
✓ Aggregate watershed information	INFO	Staff Support	5 min
✓ Public kick-off meeting	DISCUSSION	Staff Support	15 min
✓ Discuss future agenda items & schedule next meeting	DECISION	Chair	5 min

Attachments to agenda:

- Proposed Budget
- Proposed Work plan
- Proposed Schedule
- Draft Bylaws

Policy Committee Ground Rules and Expectations

In addition to following the requirements of the Memorandum of Agreement and bylaws, Policy Committee Members will:

1. Actively prepare for, attend, and participate in all scheduled meetings* of the Policy Committee.
2. Actively engage in the decision-making process for watershed-based planning with the understanding that goals, objectives, and action items of the water plan must be prioritized, targeted, and measurable.
3. Initiate and/or assist with providing opportunities for constituents to be appraised of updated progress of the watershed-based planning process.
4. Regularly update their respective Boards on the progress of the watershed planning process.
5. Utilize the technical resources of their respective entities to assist and inform their decisions in the water planning process.

Bylaws of the Upper/Lower Red Lake One Watershed One Plan Policy
Committee

Beltrami County, Beltrami Soil and Water Conservation District, Red Lake Watershed District, and Red
Lake Nation

ADOPTED _____

(date adopted)

These bylaws establish rules governing the conduct of business by the Upper/Lower Red Lake One Watershed One Plan Policy Committee. Adopted on_____.

ARTICLE I: PURPOSE

1. The purpose of the Upper/Lower Red Lake One Watershed One Plan Policy Committee is to recognize the importance of partnerships to plan and implement protection and restoration efforts pertaining to that area within the Upper/Lower Red Lake Watershed.
2. The Upper/Lower Red Lake One Watershed One Plan Policy Committee is a memorandum of agreement, pursuant to Minnesota Statutes 471.59. The members are Beltrami County, Beltrami Soil and Water Conservation District, Red Lake Watershed District, and Red Lake Nation.

3. ARTICLE II: MEMBERSHIP PROVISIONS

1. The membership of the Policy Committee shall be comprised of one (1) member from each member unit of government designated by their respective board. Each unit of government may designate one alternate member to serve on the Policy Committee.
2. Members of the Policy Committee shall serve for until the expiration of the Memorandum of Agreement to run concurrently with each Policy Committee member’s term on his/her respective board.
3. In the event that a member of the Policy Committee resigns or is otherwise unable to complete his or her term, the member shall notify his or her appointing authority of the vacancy as soon as practicable. The unit of government shall appoint a replacement member as soon as possible.
4. A Policy Committee member shall not take any action that may materially benefit the financial interest of that member, a member’s family member, or a member’s close associate, unless and until that member first discloses that interest for the record. The member who so discloses an interest may be present to answer questions related to that interest, but shall not advocate for nor vote on the action. If a Policy Committee member concludes that his or her interest does not create a conflict, but that there may be an appearance of a conflict, he or she shall disclose the interest for the record before participating in discussion or voting on an action.

ARTICLE III: OFFICERS

1. The Officers of the Policy Committee shall consist of a Chairperson, Vice Chairperson, and a Secretary elected by members of the Policy Committee at their first meeting.
 - a. The Chairperson shall:
 - i. Serve as Chairperson for all meetings; and
 - ii. Sign and deliver in the name of the Partnership any correspondence pertaining to the business of the Partnership.
 - b. The Vice Chairperson shall:
 - i. Discharge the Chairperson's duties in the event of the absence or disability of the Chairperson.
 - c. The Secretary shall:
 - i. Maintain records of the Partnership.
 - ii. Certify records and proceedings of the Partnership.
 - iii. Ensure that minutes of all Policy Committee meetings are recorded and made available in a timely manner to the Policy Committee, and maintain a file of all approved minutes including corrections and changes.
 - iv. Provide for proper public notice of all meetings.
 - v. The Secretary may delegate a representative to record the minutes and perform other duties of the Secretary. The elected Secretary will sign the official minutes of all meetings following approval by the Policy Committee.
2. An Officer will serve until replaced by the election of a successor. No Policy Committee member may hold more than one office at a time.
3. In the event that an Officer cannot complete his or her term of office, the Policy Committee shall immediately elect from among its members an individual to fill the vacant position. The individual to be elected may not already be serving as an officer of the Policy Committee.
4. The Policy Committee will request the respective unit of government participant to replace their representative member if that representative member misses two (2) consecutive meetings without notice to the Chairperson.

ARTICLE IV: MEETINGS

1. All meetings of the Policy Committee will comply with statutes and rules requiring open and public meetings.
2. The conduct of all meetings of the Policy Committee shall be generally governed by the most recent edition of Robert's Rules of Parliamentary Law.
3. A quorum of the Policy Committee will consist of a majority of the committee members.

4. Each entity has one vote made by the designated Policy Committee member or alternate and shall be made in person.
5. Notice of Policy Committee meetings and a proposed agenda shall be provided to all Policy Committee members not less than five days prior to the scheduled meeting date of the Policy Committee.
6. The minutes of any meeting shall be made available to all Policy Committee members prior to the next meeting.

ARTICLE V – VOTING

1. A motion or resolution shall be approved by a favorable Policy Committee majority vote.
2. A favorable Policy Committee majority vote shall be required for final plan approval for submittal to review.

ARTICLE VI – COMPENSATION

1. Policy Committee members may be compensated by the member unit of government they represent for meetings and expenses incurred, according to the policies of the unit of government.
2. Policy Committee members may not be compensated for meeting time and expenses using funds granted by the state for the purpose of developing the *One Watershed, One Plan*.

ARTICLE VII – SUBCOMMITTEES OF THE POLICY COMMITTEE AND OTHER COMMITTEES

1. The Steering Team may appoint subcommittees for the purpose of assisting the Advisory Committee in the performance of its duties. Except for a Policy Committee member appointed to a subcommittee, no other member of a subcommittee shall be able to make motions for consideration to the Policy Committee, or vote on matters put before the Policy Committee.
2. The Steering Team consists of one staff person from each partner, Board of Water and Soil resources staff, and the consultant. The Steering Team purpose is for logistical and process decision making in the plan development process.
3. The Policy Committee shall appoint an Advisory Committee and act to approve all Advisory Committee members. The Advisory Committee will routinely advise the Policy Committee on the content and development of the *One Watershed, One Plan*, on plan implementation, and on issues of policy and administration related to the plan.
 - a. A member of the Policy Committee or an alternate will be assigned by the Chairperson to meet with the Advisory Committee as an ex-officio member.
 - b. Each Partnership member government unit may designate a representative to the Advisory Committee.

- c. The Advisory Committee shall also include representatives from Minnesota's principal water management or plan review state agencies (Board of Water and Soil Resources, Department of Agriculture, Department of Health, Department of Natural Resources, and Pollution Control Agency). Each agency will designate a lead contact person from its agency to participate on the Advisory Committee. Additional agency or other persons may participate as Advisory Committee members depending on the desire of the Policy Committee or the needs of the Advisory Committee.
- f. The Advisory Committee may form subcommittees to increase Advisory Committee effectiveness or to address specific topics or project areas. Each subcommittee shall report to the Advisory Committee.

ARTICLE VIII: MEETING LOCATION

1. All regular meetings of the Upper/Lower Red Lake One Watershed One Plan Policy Committee will be held at the Red Lake DNR office (15761 High School Dr, Red Lake MN 56671). The Policy Committee may, at its own discretion, change the location.

ARTICLE IX: MISCELLANEOUS

1. Portions of these bylaws may be suspended temporarily by a majority vote of the Policy Committee.
2. Addition to, alteration, or repeal of any part of these bylaws by the Policy Committee may be made at any meeting by a majority vote, provided that thirty (30) days advance written notice of the proposed change has been given to each member of the Policy Committee.
3. Beltrami Soil and Water Conservation District shall maintain the Upper/Lower Red Lake One Watershed One Plan Policy Committee official records and requirements of the BWSR grant agreement. The maintenance and disposition of these records shall be in accordance with applicable laws.
4. All expenses incurred by the Upper/Lower Red Lake One Watershed One Plan must have prior approval of the Policy Committee, and include a signed claim form itemizing expenses that is submitted to the Beltrami Soil and Water Conservation District for payment. All claims must be submitted no more than ninety (90) days after the month in which they were incurred, but must be thirty (30) days prior to the termination of the grant agreement.
5. All staff expenses incurred by the Beltrami Soil and Water Conservation District must have prior approval of the Policy Committee.
6. These bylaws are intended to be consistent with applicable provisions of Minnesota Statutes Chapters 103B, 103C, and 103D. In all cases of omission or error, Minnesota Statutes Chapters 103B, 103C, and 103D will govern.

ARTICLE X – CERTIFICATION

1. These By-laws were adopted by a vote of _____ ayes and _____ nays by the members of the Policy Committee on _____, 20__.

(Beltrami County)

(Beltrami Soil and Water Conservation District)

(Red lake Watershed District)

(Red Lake Nation)

Upper/Lower Red Lake One Watershed, One Plan Partnership

GRANT BUDGET

This document is an attachment to the 1W1P grant work plan and will be put into eLINK.

	LEAD	ESTIMATED COST		
Plan Development Costs		Consultants	Partnership	Total
Pre-Planning				
Aggregate watershed information	Collaboration*	\$ -	\$ 2,000.00	\$2,000.00
Notify plan review authorities and host public kickoff meeting	Beltrami SWCD	\$ -	\$ 2,000.00	\$2,000.00
Planning				
Write the land and water resources narrative	Consultant	\$ 10,000.00	\$ 5,000.00	\$15,000.00
Identify and prioritize resources and issues	Collaboration*/Consultant	\$ 9,000.00	\$ 12,000.00	\$21,000.00
Establish measurable goals	Collaboration*/Consultant	\$ 9,000.00	\$ 12,000.00	\$21,000.00
Develop a targeted implementation schedule	Collaboration*/Consultant	\$ 28,000.00	\$ 10,000.00	\$38,000.00
Describe implementation programs	Collaboration*/Consultant	\$ 5,500.00	\$ 5,000.00	\$10,500.00
Determine plan administration and coordination	Collaboration*/Consultant	\$ 5,500.00	\$ 6,000.00	\$11,500.00
Write draft plan for review	Consultant	\$ 35,000.00	\$ -	\$35,000.00
Meeting Facilitation	Consultant	\$ 23,000.00	\$ -	\$23,000.00
Plan Review and Submission				
Conduct formal review	Collaboration*/Consultant	\$ -	\$ 2,000.00	\$2,000.00
Write final plan and submit to BWSR	Collaboration*	\$ -	\$ 5,000.00	\$5,000.00
Other Costs				
Expenses: printing, travel		\$ -	\$ -	\$0.00
SUBTOTAL: Plan Development		\$ 125,000.00	\$ 61,000.00	\$186,000.00
Administration Costs	LGU Lead	Hourly Rate	Hours	Total
Fiscal Coordination	Beltrami SWCD	60	150	\$9,000.00
Grant Reporting (Elink)	Beltrami SWCD	60	50	\$3,000.00
Policy /Advisory Committee Coordination	Beltrami SWCD	60	250	\$15,000.00
Meeting Expenses (facility, materials, food)				\$6,000.00
Publication Expenses (notices, invitations)				\$1,000.00
SUBTOTAL: Administration				\$34,000.00
CONTINGENCY (add 10% to final amount)				\$22,000.00
TOTAL				\$242,000.00

***Collaboration between Beltrami SWCD, Beltrami County, Red Lake Nation, Red Lake Watershed District**

- Add lines as needed to accurately reflect work done by individual consultants or partners or additional tasks your partnership identifies. You may have multiple lines for the same item.

- "Plan Development" refers to activities directly related to developing the plan, including conducting outreach and gathering input, collecting data and information, analysis and writing, and meeting facilitation. All consultant expenses should fall into this category. Local governments may also charge eligible plan development costs to the planning grant.

- "Administration" refers to activities that occur "behind the scenes," like fiscal coordination and reporting, managing the steering team, developing agendas and taking notes, maintaining the plan website, meeting expenses, and publication expenses. Local governments should be doing all administration work.

- Please refer to "Allowable Costs for Planning Grants" (on BWSR website) as you develop your planning grant budget.



One Watershed One Plan

Upper/Lower Red Lake Watershed Plan Development: Work Plan

This work plan outlines tasks for developing a comprehensive watershed management plan through the Board of Water and Soil Resources' (BWSR) One Watershed, One Plan program. The work plan is designed to reflect the One Watershed, One Plan Operating Procedures and Plan Content Requirements. Suggested start dates may not be in sequential order due to the overlapping nature of the tasks.

This document, along with a budget and a timeline reflecting the work plan tasks, are required in order to receive a BWSR planning grant through the One Watershed, One Plan program.

Grant Title: 2022 Upper/Lower Red Lake One Watershed, One Plan Planning Grant

Grant ID: [will be provided by BWSR]

Fiscal Agent/Grantee: Beltrami SWCD, Zach Gutknecht

Administrative Lead (project coordinator): Beltrami SWCD, Zach Gutknecht

Phase 1: Pre-Planning

Task 1.1: Establish and Maintain Partnership

1W1P Policy:	Operating Procedures IV.A.1	
Lead:	Beltrami SWCD	
Support:	Red Lake DNR and Red Lake Watershed District	
Start Date:	6/1/2022	
Completion Date:	End of Planning process	
	.1	Establish steering team (may occur prior to final grant agreement)
	.2	Draft memorandum of agreement for review by each participating organization in the partnership
	.3	Establish policy committee with approved by-laws
	.4	Establish advisory committee (done by policy committee)
	.5	Coordinate all committee meetings, including preparation and maintenance of distribution lists, preparation and distribution of meeting notices and agendas, publication of required legal notices, recording of meeting notes/minutes
Objectives:		Membership, roles, responsibilities, and expectations for participation in committee, team, or work group explicitly described
		Broad range of stakeholder participation to ensure an integrated approach to watershed management
		Meet goals and requirements identified in statute for public and stakeholder participation for existing local water plans
Deliverables:		For all policy committee and advisory committee meetings, agendas distributed at least one week prior to each meeting and meeting minutes distributed/posted no later than one week after the meeting.

Task 1.2: Develop work plan (applies to partnerships approved for a BWSR 1W1P planning grant)

1W1P Policy:	BWSR Grants Policy <i>{This step requires BWSR approval. Approval by the policy committee is optional but reviewing the work plan with the policy committee is recommended}</i>
Lead:	Beltrami SWCD
Support:	Red Lake DNR and Red Lake Watershed District

Start Date:	10/04/2023	
Completion Date:	01/2/2023	
	.1	Fill out narrative work plan (this document), deciding who will lead on each step.
	.2	Adapt the BWSR-provided timeline spreadsheet to reflect state and completion dates for tasks, including details for subtasks
	.3	Adapt the BWSR-provided budget spreadsheet for the planning process. Check in with BWSR Board Conservationist on draft budget
	.4	Submit the documents from subtasks 1-3 to BWSR Board Conservationist for review and approval
	.5	Upload work plan documents in eLINK and populate eLINK work plan
Objectives:	Partners understand, discuss, and agree on the tasks, sequencing, approximate timing and budget for the planning process.	
Deliverables:	A BWSR approved work plan including word document, excel documents, and eLINK work plan	

Task 1.3: Aggregate Watershed Information

1W1P Policy:	Operating Procedures IV.A.3	
Lead:	Beltrami SWCD	
Support:	Red Lake DNR and Red Lake Watershed District	
Start Date:	2/28/2023	
Completion Date:	4/29/2023	
Subtasks:	.1	Aggregate data, issues, goals, strategies, actions (e.g., existing local water plans, input received from review agencies, TMDL studies, WRAPS, and other local and agency plans)
	.2	Identify gaps in existing data
	.3	Complete an outline of what the plan will contain for use in public information/input process
Objectives:	Better watershed orientation, understanding, discussion, and prioritization (not intended to be exhaustive, but rather a compilation for the purposes of understanding current priorities and goals for the watershed)	
Deliverables:	A document (e.g., narrative/table/spreadsheet) that summarizes issues, goals, strategies, actions, and clearly identifies gaps	

	An outline of plan contents for use in the public information/input process
--	---

Task 1.4: Notify Plan Review Authorities and Host Public Kickoff Meeting

1W1P Policy:	Operating Procedures IV.A.2 Operating Procedures IV.A.4
Lead:	Beltrami SWCD
Support:	Red Lake DNR and Red Lake Watershed District
Start Date:	3/1/2023
Completion Date:	05/30/2023
Subtasks:	.1 Compile a list of review authorities/ stakeholders
	.2 Write and send a formal notification of intent to prepare a watershed plan, which includes an invitation to submit priority issues and concerns to be addressed in the plan, and establishes a 60-day comment period
	.3 Implement method(s) to obtain public input determined by the steering team and approved by the policy committee (or its delegate) such as, but not limited to: web survey, workshops with specific interest groups, citizen surveys, public input meeting, etc. <i>(not required)</i>
	.4 Plan and carry out a public kickoff meeting, including publishing a meeting notice to meet the requirements of MN Statutes §103B.313, Subd. 3.
	.5 Record and post meeting minutes and compile input for use in plan development
Objectives:	Stakeholders are notified of the planning process and have an opportunity to provide input
Deliverables:	List of plan review authorities and stakeholders, formal notification sent.
	Public meeting held and documented
	Stakeholder input gathered and compiled. <i>(Deliverables may include surveys, meetings, and other input gathering activities.)</i>

Task 1.5: Hire Consultants (optional)

1W1P Policy:	No policy reference. This step is optional.
Lead:	Beltrami SWCD
Support:	Red Lake DNR and Red Lake Watershed District

Suggested Start Date:	02/28/2023	
Completion Date:	04/29/2023	
Subtasks:	.1	Determine what planning tasks will be completed “in-house” by the partners and what tasks will be contracted to entities “outside” of the partners (e.g., facilitation, plan writing, technical analysis)
	.2	Develop a scope of services for each consultant
	.3	Develop and distribute RFQ/RFP/RFI content for professional consultant tasks (; develop qualification rating method and process
	.4	Manage the process of reviewing and ranking consultant responses according to method. If needed, interview consultants based on ranking.
	.5	Select and negotiate contract with selected consultant(s) (policy committee)
Objectives:	Consultant(s) selected to help the partnership develop the comprehensive watershed management plan	
Deliverables:	Request, selection process, negotiated contract	

Phase 2: Draft Plan

Task 2.1: Write the Land Water Resources Narrative

1W1P Policy:	Plan Content Requirements III.B	
Lead:	Consultant	
Support:	Beltrami SWCD and Red Lake Watershed District	
Start Date:	05/01/2023	
Completion Date:	06/30/2023	
Subtasks:	.1	Gather maps, inventories, and data about the watershed, including information from task 1.3
	.2	Use aggregated information to create the land and water resources narrative to better inform subsequent tasks
	.3	Create other materials (e.g., presentations, posters, story maps) to communicate the story of the watershed
Outcomes:	Better watershed orientation, understanding, discussion, and prioritization	
Deliverables:	A draft land and water resources narrative	

	Other materials (e.g., presentations, posters, story maps) that summarize land and water information, to be shared with policy committee and/or at public information meetings, including the public kickoff meeting.
--	---

Task 2.2: Identify and Prioritize Resources and Issues

1W1P Policy	Plan Content Requirements III.C	
Lead:	Beltrami SWCD	
Support:	Red Lake DNR, Red Lake Watershed District, Consultant	
Start Date:	05/01/2023	
Completion Date:	08/30/2023	
Subtasks:	.1	Determine the process(es) that will be used to complete this step.
	.2	Review, aggregate and summarize issues from existing local plans, studies, and information; feedback received from initial notifications to the plan review authorities and stakeholders; and the initial planning meeting.
	.3	Identify and draft issue statements that reflect problems or opportunities to be prioritized
	.4	Create, apply, and document in plan the method(s) used to prioritize the identified issues.
	.5	Manage policy committee agreement on the priority issues that will be addressed in the 10-year plan.
	.6	Identify priority subwatersheds where the priority issues will be addressed.
Objectives:	The planning partnership discusses and determines priorities to be addressed in the plan based on data and information as well as local values gathered through the initial input process.	
Deliverables:	A draft list of agreed upon priority issues for the watershed for the ten-year timeframe of the plan, drafted into plan.	
	Draft map(s) of priority areas for focusing implementation during the ten-year timeframe of the plan	

Task 2.3: Establish Measurable Goals

1W1P Policy:	Plan Content Requirements III.D
Lead:	Beltrami SWCD
Support:	Red Lake DNR, Red Lake Watershed District, Consultant
Start Date:	06/01/2023

Completion Date:	09/30/2023	
	.1	For each issue, describe the desired future condition (aka long term goal). This goal may not be achievable during the ten year time frame of the plan.
	.2	Determine what modeling approaches or tools will be used to estimate the progress that can be made toward the long term goal in the ten year plan period.
	.3	Select indicators that will be used to describe progress toward the long term goal (complete after task 2.4.1 – selection of implementation approaches – because some indicators may be outputs, not outcomes)
	.4	Apply the approach identified in 2.3.2 to calculate the measurable goal for the 10 year plan period (complete after task 2.4.4 – implementation schedule - because you can't know how far you can get until you estimate how much you will do)
Objectives:	The planning partnership establishes a shared understanding of a desired future and a realistic estimate of how much progress can be made in the 10-year timeframe of the plan	
Deliverables	A draft of clearly stated goals that describe a desired future condition and an estimate of the pace of progress that can be achieved by implementing the actions listed in the plan	

Task 2.4: Develop a Targeted Implementation Schedule

1W1P Policy:	Plan Content Requirements III.E	
Lead:	Beltrami SWCD	
Support:	Red Lake DNR, Red Lake Watershed District, Consultant	
Start Date:	06/01/2023	
Completion Date:	10/31/2023	
Subtasks:	.1	Determine the types of actions that will be most cost effective and yield the greatest natural resource benefits given the priority issues for the plan.
	.2	Identify approach/es (model, tool etc.) that will be used to target implementation practices to the most important areas.
	.3	<u>Estimate</u> the amount of funding that will be available to the partnership based on current expenditures in the watershed and anticipated grants
	.4	Create an implementation schedule that describes local water management activities, assigns responsibilities, and identifies a timeframe for implementation over the 10-year plan period.

Objectives:	The planning partnership discusses the most appropriate, cost effective, multiple-benefit implementation actions to address the plan goals, estimates a realistic level of implementation based on anticipated future funds, and commits to contributing local resources (time, money, equipment, etc.) to implementing the plan.
Deliverables:	Draft implementation schedule with targeted and measurable actions and capital improvements. Schedule includes a description of each action/project, location, responsibility, cost, schedule, potential funding sources of the action, and how the outcomes of the action will be measured.

Task 2.5: Describe Implementation Programs

1W1P Policy:	Plan Content Requirements III.F						
Lead:	Beltrami SWCD						
Support:	Red Lake DNR, Red Lake Watershed District, Consultant						
Start Date:	09/01/2023						
Completion Date:	10/31/2023						
Subtasks:	<table border="1"> <tr> <td>.1</td> <td>Compile information about existing implementation programs from each partnership. Identify commonalities, gaps, and opportunities to collaborate.</td> </tr> <tr> <td>.2</td> <td>Describe the various implementation programs (cost share, regulatory, capital improvements, operations, data collection, public participation) that will be needed to achieve the plan goals and carry out the actions described in the previous sections.</td> </tr> <tr> <td>.3</td> <td>Describe who will carry out the programs and incorporate appropriate elements into the targeted implementation schedule if applicable. (partners may want to list new programs as part of the targeted implementation program, while ongoing programs being done by individual partners may not be priorities in for the watershed planning partnership).</td> </tr> </table>	.1	Compile information about existing implementation programs from each partnership. Identify commonalities, gaps, and opportunities to collaborate.	.2	Describe the various implementation programs (cost share, regulatory, capital improvements, operations, data collection, public participation) that will be needed to achieve the plan goals and carry out the actions described in the previous sections.	.3	Describe who will carry out the programs and incorporate appropriate elements into the targeted implementation schedule if applicable. (partners may want to list new programs as part of the targeted implementation program, while ongoing programs being done by individual partners may not be priorities in for the watershed planning partnership).
.1	Compile information about existing implementation programs from each partnership. Identify commonalities, gaps, and opportunities to collaborate.						
.2	Describe the various implementation programs (cost share, regulatory, capital improvements, operations, data collection, public participation) that will be needed to achieve the plan goals and carry out the actions described in the previous sections.						
.3	Describe who will carry out the programs and incorporate appropriate elements into the targeted implementation schedule if applicable. (partners may want to list new programs as part of the targeted implementation program, while ongoing programs being done by individual partners may not be priorities in for the watershed planning partnership).						
Objectives:	The partnership thoughtfully discusses what kinds of programs will be most effective and appropriate for the watershed. Ideally, discussions result in a commitment to develop and carry out programs as a watershed partnership.						
Deliverables:	A draft description of implementation programs that will be carried out by the partnership and/or its members.						

Task 2.6: Determine Plan Administration and Coordination

1W1P Policy:	Plan Content Requirements III.G; Operating Procedures IV.B.3	
Lead:	Beltrami SWCD	
Support:	Red Lake DNR, Red Lake Watershed District, Consultant	
Start Date:	10/01/2023	
Completion Date:	12/30/2024	
Subtasks:	.1	Introduce the concept of plan administration and coordination, including laying out a range of options for implementation agreements
	.2	Draft any required formal agreement documents (e.g. joint powers agreement), if necessary
	.3	Manage review of formal agreements by MCIT and/or local legal counsel
Objectives:	The planning partnership discusses and agrees to the most appropriate organizational structure to fit their needs and to implement the plan.	
Deliverables:	Draft formal agreement documents, including identification of fiscal agent if appropriate and sub-agreements needed to carry out partnership programs described in the plan.	

Task 2.7: Write Plan Final Review Draft

1W1P Policy:	Plan Content Requirements III.A Operating Procedures IV.B	
Lead:	Consultant	
Support:	Red Lake DNR, Red Lake Watershed District, Beltrami SWCD	
Suggested Start Date:	08/01/2023	
Completion Date:	01/31/2024	
Subtasks:	.1	Compile drafted sections of the plan; review drafts to ensure they meet all plan content requirements
	.2	Write an executive summary
	.3	Manage <i>internal</i> review among watershed partner entities, committee members (internal review may be continuous as plan sections are drafted.)
	.4	Prepare final draft for formal review
	.5	Manage policy committee approval of final draft for formal review
Objectives:	Planning partnership has the opportunity to view all draft sections of the plan together as one document and to have	

	internal discussions about any unresolved items prior to the formal review process.
Deliverables:	Final plan draft prepared for informal and formal review.

Phase 3: Plan review and submission

Task 3.1: Conduct Formal Review

1W1P Policy:	Operating Procedures IV. C	
Lead:	Beltrami SWCD	
Support:	Red Lake DNR, Red Lake Watershed District, Consultant	
Start Date:	02/01/2023	
Completion Date:	05/02/2023	
Subtasks:	.1	Submit plan to plan review authorities for 60-day formal review; submit draft electronically (<i>or</i>) submit paper copies if requested; provide website copy of draft for review
	.2	Develop and provide process for stakeholder comments
	.3	Write responses to comments received during 60-day review
	.4	Incorporate changes suggested during the comment period into the draft plan
	.5	Schedule one or more hearing date(s) and location(s); send notice(s) with agenda
	.6	Provide the responses to comment to BWSR, other state review agencies, and anyone who provided comments 10 days before the public hearing. BWSR will post the responses to comments on the BWSR website.
	.7	Policy committee members: Attend, conduct, and present plan and review comments summary at hearing
	.8	Post hearing minutes in a public location (e.g., web page)
Objectives:	Provide the opportunity for any stakeholders to review the draft plan and comment on the draft plan, in writing and in a public setting. Ideally, the advisory committee represented key stakeholders throughout the process so that formal comments on the plan do not result in the need to make major changes at this point in the process.	
Deliverables:	Draft plan reviewed by review authorities and/or local governments. Comments received and compiled. Comment summary and responses made available as required.	

		Plan review process administered as outlined in the memorandum of agreement as well as statute and rule.
		Meeting minutes documenting the public hearing

Task 3.2: Write Final Plan and Submit to BWSR

1W1P Policy:	Operating Procedures IV. C and D	
Lead:	Consultant	
Support:	Red Lake DNR, Red Lake Watershed District, Beltrami SWCD	
Start Date:	05/01/2024	
Completion Date:	08/29/2024	
Subtasks:	.1	Make final plan revisions
	.2	If required by the memorandum of agreement, support the approval of plan by each local government participant
	.3	Manage policy committee approval of final plan for BWSR review
	.4	Submit the final plan, revised responses to comments, and the changes incorporated as a result of the review process to BWSR
	.5	Attend and make presentations at BWSR regional committee, board meeting, and other meetings as required to support BWSR plan review
	.6	If needed, manage appeals and dispute of plan decision (following existing authorities and procedures of BWSR Board).
Objectives:		The input gathered during the plan review process results in improvements to the plan or dialogue explaining why input was not incorporated.
		The partnership has the opportunity to present their plan to the BWSR Board and make the case for approval of the plan.
Deliverables:		Final plan draft prepared for final review and approval.
		Board approves or disapproves a plan based on determination of compliance with plan content and operating procedures.

Task 3.3: Adopt Plan Locally

1W1P Policy:	Operating Procedures IV.E	
Lead:	Beltrami SWCD	
Support:	08/29/2023	
Completion Date:	Within 120 days of BWSR approval	

Subtasks:	.1	Support the final plan adoption by the local plan authority(ies) within 120 days of BWSR Board approval by presenting the plan to individual local governments and preparing resolutions and other materials necessary for the process
	.2	Send copies of resolutions to adopt the plan to BWSR in order to be eligible for grants for plan implementation
Objectives:		Local governments in the partnership signal their intent and commitment to implementing the plan by adopting it as their local plan for the part of their jurisdiction that lies in the planning boundary.
Deliverables:		Plan adopted for implementation by all participating local units of government

Task 3.4: Grant Reporting

1W1P Policy:	One Watershed, One Plan Grants Policy (this task only applies to groups with planning grants)	
Lead:	Beltrami SWCD	
Support:	Red Lake Watershed District	
Completion Date:	Annual: February 1 st (during grant) Post-grant: when plan is completed and grant agreement requirements are fulfilled	
Subtasks:	.1	Submit required grant reports in eLink
	.2	Prepare and submit audit as required by MOA
	.3	Provide periodic reports to policy committee
	.4	Submit final grant report in eLink and other formats as required
Objectives:		BWSR and local governments fulfill responsibilities associated with accountability for state funds, consistent with state grant policy, rule, and statute.
Deliverables:		Documented progress towards work plan tasks; grant agreement requirements met



City of Thief River Falls

Power Plant

226 Labree • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-3506
Email: rlund@citytrfnet

March 31, 2023

Re: Municipal Power Dam Hydroelectric Project, FERC No. 11546
Information Request and Selection of Traditional Licensing Process

Dear Potential Stakeholders:

The City of Thief River Falls (TRF), licensee of the existing 0.55-megawatt (MW) Municipal Power Dam Hydroelectric Project in the City of Thief River Falls, Minnesota, is gathering information in support of a Pre-Application Document (PAD) and upcoming Federal Energy Regulatory Commission (FERC) licensing of the Project. Please refer to the attached Project map for reference.

In an effort to submit a comprehensive PAD that will aid in the licensing process, TRF is asking if you or your organization are aware of any existing, relevant, and reasonably available information that describes the existing environment within the vicinity of the Project. In particular, TRF is interested in information related to the following specific resources:

- Geology and soils
- Water resources
- Fish and aquatic resources
- Wildlife and botanical resources
- Wetlands, riparian, and littoral habitats
- Rare, threatened, and endangered species
- Aesthetic resources
- Recreation and land use
- Cultural resources
- Socio-economic resources
- Tribal resources

Additionally, prior to filing and distributing the PAD, it is the responsibility of TRF to select one of FERC's three licensing processes in support of the licensing effort. For the Municipal Power Dam Hydroelectric Project, TRF has decided to pursue use of the Traditional Licensing Process (TLP) because it provides process flexibility that is supportive of a collaborative approach to licensing and the assessment of potential resource issues. TRF believes that the Municipal Power Dam Hydroelectric Project favorably meets FERC's six considerations for use of the TLP, each of which will be described in detail in TRF's formal TLP request to FERC:

- Likelihood of Timely License Issuance
- Complexity of Resource Issues
- Anticipated Level of Controversy
- Relative Cost of the Traditional Process Compared to the Integrated Process
- The Amount of Available Information and Potential for Significant Disputes over Studies
- Other factors Believed to be Pertinent

TRF respectfully requests that your organization commit to support the TLP request that will be submitted to FERC. Additionally, if you are aware of or have any information that will enhance the PAD for this Project, we respectfully request a response within 30 days of the date of this letter.

Such a response may be emailed to the email address provided below or in a letter addressed to the following mailing address:

Nate Dalager
HDR
213 North Labree, Suite 203
Thief River Falls, MN 56701

If you have any questions or need additional information regarding this request, please contact Nate Dalager at 218.681.6100 or nate.dalager@hdrinc.com.

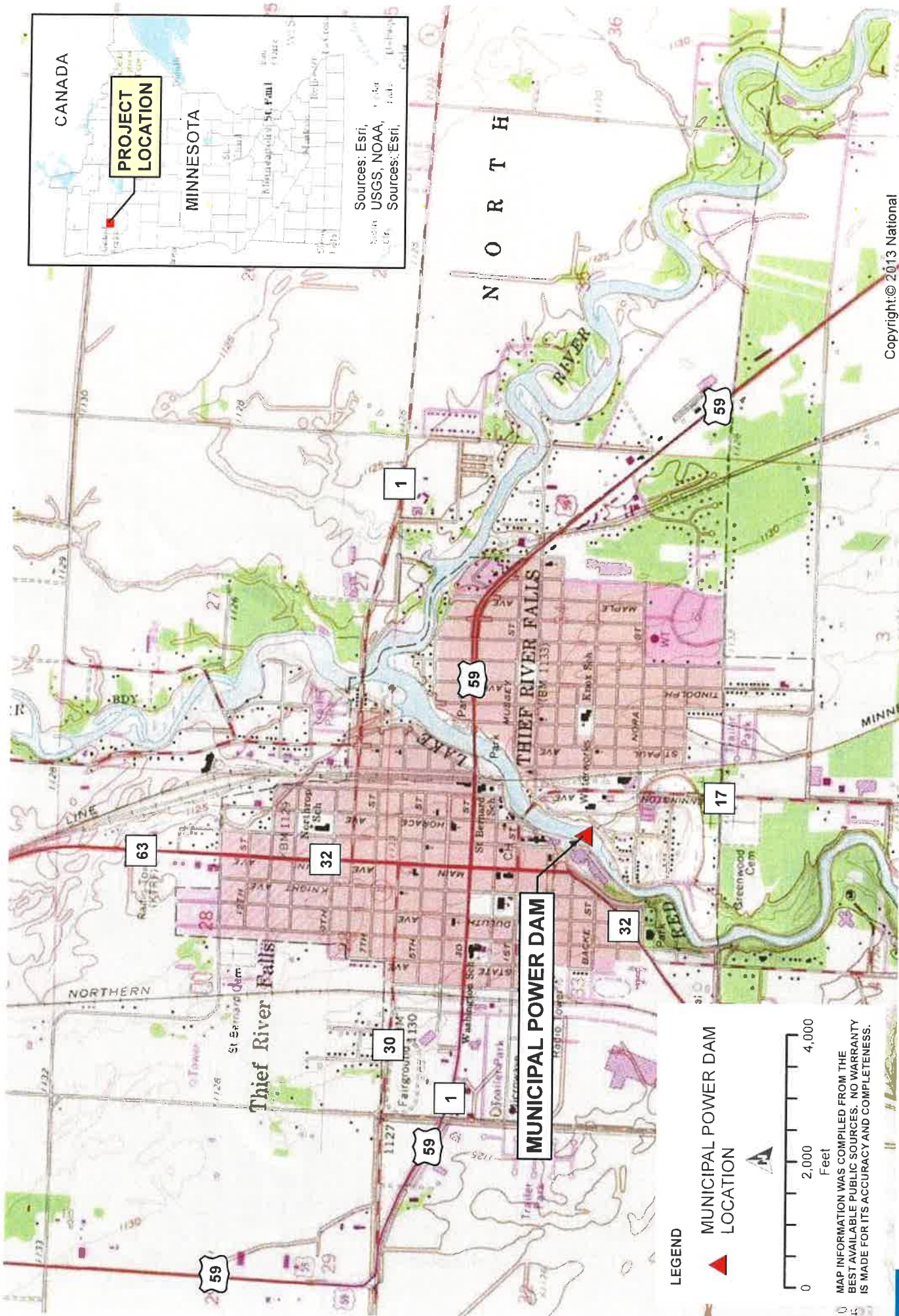
Sincerely,
City of Thief River Falls

A handwritten signature in black ink, appearing to read 'R-Lund'.

Ronnie Lund
Chief Power Plant Operator
City of Thief River Falls

Attachment: Map of Project Facilities

cc: Municipal Power Dam Hydroelectric Project Distribution List



CANADA

MINNESOTA

PROJECT LOCATION

Sources: Esri,
USGS, NOAA,
Sources: Esri,
USGS, NOAA,
Sources: Esri,

N O R T H

Copyright © 2013 National

LEGEND

-  MUNICIPAL POWER DAM
-  LOCATION



MAP INFORMATION WAS COMPILED FROM THE BEST AVAILABLE PUBLIC SOURCES. NO WARRANTY IS MADE FOR ITS ACCURACY AND COMPLETENESS.



CITY OF THIEF RIVER FALLS

PROJECT LOCATION
MUNICIPAL POWER DAM HYDROELECTRIC PROJECT

FERC NO. P-11546
MARCH 2023



Minnesota Watersheds

2023 Legislative Session

Legislative Update

March – early April, 2023

By Ray Bohn

With the 2023 Legislative Session over half complete, legislative committees are working hard to finish their finance bills by 5:00 pm today, April 4, 2023. All omnibus finance bills must be reported out of their respective committees to their respective overall finance committees, Ways and Means in the House and the Finance Committee in the Senate.

When the members return from their break on April 11, they will launch headlong into moving the omnibus finance and policy bills through these committees to the floor for floor action. After floor votes on the bills, they will be matched up and referred to various conference committees for final action.

However, several obstacles remain. First, the Senate is passing separate finance and policy bills, but the House is passing joint bills. How that issue will be resolved is yet to be determined. The second obstacle is how the committee conference committees will be structured In other words, which omnibus bills are joined together to create a single conference committee? The need to appoint fewer conference committees is simply the result of not enough people to staff separate conference committees for each topic area.

As always, we are sure all will be worked out and the work will go on. It does make it more challenging though!

The taxes bills in both houses' are still in progress and they continue to hear bills. Both taxes committees will begin putting together their final omnibus bills from each body in the next few weeks. **We have been assured that our general levy fund bill increase will be heard after the break for possible inclusion in the Senate Taxes omnibus bill.** Because the House Environment Committee would not hear our general levy fund bill, we will need to get the general levy bill in the Senate omnibus bill for consideration in the taxes conference committee.

As expected, the drainage registry bill was put into the House Environment Omnibus bill but not in the Senate Environment Committee. The Senate agreed with us that this issue needs to return to the Drainage Work Group (DWG) to be further negotiated and agreed to by all stakeholders. This too will be settled in conference committee. Drainage authorities, farm groups, and drainage industry stakeholders continue to stand firmly against this proposal unless agreed to by the DWG.

The bonding and capital investment general fund bill were stalled in the Senate when the bonding bill ([SF676](#)) was defeated on the Senate floor (3/5th majority vote needed for passage). The general fund bill then was not heard. The DFL majority then announced that they plan on combining the capital investment bills into one large general fund bill (cash) all for capital investments. The GOP wants additional tax reductions before agreeing to use bonding for a capital investment bill. They view this strategy as the only leverage they have over DFL actions. This legislation includes funding for numerous needed flood hazard mitigation projects as well as other capital projects for several watershed districts. So, it does appear that we will have a capital investment bill this year of some sort.

As we move into the final phase of the session most viable bills will be incorporated into the appropriate omnibus bill for final consideration. Below are the omnibus bills of interest and which bills of interest to watersheds are incorporated within those bills:

Pertinent watershed legislation pending:

HF2310 w/delete all amend); Hansen – House Environment and Natural Resources Omnibus Finance and Policy bill. Passed with amendments to the House Ways and Means Committee. The bill includes:

- [HF2354](#); Pursell. Drainage Registry legislation is included in the House omnibus bill.
- [HF1828](#); Hansen. BWSR agency bill including clarifying language that watershed district managers, rather than BWSR, established by order certain watershed district projects.

SF 2904; Hawj – Omnibus Environment and Natural Resources Policy Bill. Passed as amended to the Senate Floor. The bill includes:

- [SF1983](#); Hawj. BWSR agency bill including clarifying language that watershed district managers, rather than BWSR, established by order certain watershed district projects.
- [SF1033](#); Kupec. \$36,000 funding for Red River Watershed Management Board mediation.

HF1999; Lillie – House Legacy Finance Bill. Heard in the Ways and Means Committee and passed to the floor as amended.

- Amended to change Clean Water Fund recommendations to legislature instead of Governor and move to an annual funding cycle. Minnesota Watersheds opposes this provision. Joint written testimony in opposition to this change was submitted by the Association of Minnesota Counties, Minnesota Association of Soil and Water Conservation Districts, and Minnesota Watersheds.
- Projects must assess whether the funding celebrates cultural diversity or reaches diverse communities.

SF1682; Hawj – Clean water, parks and trails, and cultural heritage funds appropriation. Will be heard Tuesday, April 4, 2023 in the Environment, Climate, and Legacy Committee and passed to the Finance committee.

HF669; Lee – Bonding Bill. Passed the floor and was sent to the Senate for action. Bonding appropriation \$1.9 Billion.

- Flood Hazard Mitigation Total \$37,644 M
- Undesignated \$15,000 M
- Red River Valley \$5,000 M
- Shell Rock River Watershed District – Fountain Lake Project \$9,000 M
- Local Wetlands Replacement \$12,000 M
- RIM CREP \$ \$10,700 M
- Area II Flood Hazard Mitigation \$1,500 M – General Fund
- Lower MN River Watershed District \$2,750 M
- Total \$1,942 Both Bills

HF670; Lee – Cash capital investment bill. Appropriates general fund money to a variety of capital projects. Passed and sent to the Senate.

SF676; Pappas – Bonding, bonds issued. Heard on the Senate floor and defeated (requires at 3/5th vote). Bonding appropriation. Majority party has indicated they will bring a revised all-cash capital investment bill to the floor for vote. Included in the bill are:

- Flood Hazard Mitigation: \$34,144 M
- Red River Watershed Management Board: \$5,000 M
- Flood Hazard Mitigation Undesignated \$15,000 M
- Shell Rock River Watershed District – Fountain Lake Project \$9,000 M
- Local Road Wetlands \$12,000 M
- MN CREP \$ \$10,700 M
- Area II Flood Hazard Mitigation \$1,500 M – General Fund
- Lower MN River Watershed District: \$2,700 M
- Total Both Bills \$1,942 B

SF677; Pappas – Capital Investment bill, general fund appropriation. On Senate floor but no action taken.

April 13, 2023

Red Lake Watershed District Board of Managers,

There comes a time in everyone's life where you must make a decision on creating a path for the next chapter of your life. This time has come for me which resulted in me writing this letter.

After 20 years of employment as Administrator of the Red Lake Watershed District, I am submitting my retirement letter effective June 30, 2023. I will be forever grateful for the opportunity to work for the Red Lake Watershed District and staff over the past 20 years, and really appreciate the friendships that have been gained over the years.

I feel with the assistance of the Board and staff, we have made the Red Lake Watershed a very viable resource for the citizens of the Red Lake Watershed District. We have completed various projects over the years that will make a considerable difference in the future of the district. I would also like to thank the Board for always supporting the staff and giving us every opportunity to succeed as a District, which has made my job as Administrator very easy.

With the Staff we presently have in place, we can be very confident the goals and objectives of the district are in good hands as we move into the future.

Once again, thank you for making my job rewarding.

Sincerely,



Myron Jesme

MINNESOTA APPELLATE COURTS
MINNESOTA JUDICIAL CENTER
25 REV. DR. MARTIN LUTHER KING JR. BLVD.
SAINT PAUL, MINNESOTA 55155

[POSTAL/MAILING
ADDRESS IF
APPLICABLE]

This is to inform you that an opinion in In the Matter of Keystone Township, et al., Respondents, vs. Red Lake Watershed District, Appellant, Paul Novacek, et al., Appellants., case number A22-1163, will be filed by the Minnesota Court of Appeals on April 17, 2023, at 10:00 a.m. The opinion may be downloaded from the court's website at www.mncourts.gov any time after 10:00 a.m. on that date. If you are a participant in the e-notification program of the Minnesota appellate courts, you will receive an e-mail containing a link to the opinion shortly after the opinion is posted on the website. If you are an unrepresented party who does not participate in e-notification, the opinion will be deposited in the U.S. Mail on the filing date but you may pick up a copy at the Clerk of Appellate Courts, 305 Judicial Center, 25 Rev. Dr. Martin Luther King Jr. Blvd., St. Paul, after 10:00 a.m. The Clerk of Appellate Courts will not fax opinions.

Christa Rutherford-Block
Clerk of the Appellate Courts
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